YEARLY STATUS REPORT - 2022-2023

Part A
Data of the Institution

1.Name of the Institution	Madurai Institute of Social Sciences
• Name of the Head of the institution	Dr.P. Jaya Kumar
• Designation	Principal I/c
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	04522537142
• Alternate phone No.	9629616474
• Mobile No. (Principal)	9894884467
• Registered e-mail ID (Principal)	jayakumarokm@gmail.com
• Address	No.9, Alagar Koil Road
• City/Town	Madurai
• State/UT	Tamil Nadu
• Pin Code	625002
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	27/01/2009
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**UGC 2f and 12(B)**
• Name of the IQAC Co-ordinator/Director	**Dr.P.Jaya Kumar**
• Phone No.	**04522537997**
• Mobile No:	**9894884467**
• IQAC e-mail ID	**missiqac@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://misscollege.edu.in/pdf/AQAR-21-22.pdf
4.Was the Academic Calendar prepared for that year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://misscollege.edu.in/pdf/Calendar_2022-2023.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**80.50**	**2007**	**31/03/2007**	**30/03/2012**
Cycle 2	**A**	**3.07**	**2014**	**05/05/2014**	**04/05/2019**
Cycle 3	**B+**	**2.72**	**2019**	**15/11/2019**	**14/11/2024**

6.Date of Establishment of IQAC	**29/07/2007**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
NIL	**NIL**	**NIL**	**Nil**	**NIL**

8.Provide details regarding the composition of the IQAC:

• Upload the latest notification regarding the composition of the IQAC by the HEI	View File

9.No. of IQAC meetings held during the year	**2**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Did IQAC receive funding from any funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Student Induction Program Soft Skill Development Program Effective implementation of LMS Enrichment Program SKILL CONNECT Programs

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Online Panel Discussion	Social Work Education and Profession in India
Workshop	Excel Functions, Non-violent Economy, Participatory Rural Appraisal, Street Theatre, Know Dementia and Know Alzheimer, Technical Up skill, Python full stack development,
Guest Lectures/Seminar	Preparation for UGC-NET/JRF Examination, Seminar on Employee Provident Fund, Psychological Assessment, Psychiatric case history collection, De-addiction Counselling, Business Accounting and Taxation, My Success Strategy,
Webinar	Livelihood Promotion, Menstrual Hygiene
Celebrations	World Social Work Day, World Mental Health Day, Suicidal Prevention Day, Pongal Day Celebrations, Cultural and Sports events, College Day Celebrations
Panel Discussion	Gender Equality in Innovation and Technology
Student Induction Program	I year UG and PG

13.Was the AQAR placed before the statutory body?	No

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Nil	Nil

14.Was the institutional data submitted to AISHE ?	Yes

- Year

Year	Date of Submission
2022-2023	20/03/2024

15.Multidisciplinary / interdisciplinary

Elective Courses are provided across all programs under the Choice Based Credit System, aiming to motivate students to gain knowledge and skills while exploring interdisciplinary subjects.

16.Academic bank of credits (ABC):

Initiatives have been taken to enable the students to register in National Academic Depository. Introducing ABC is subject to the approval of Madurai Kamaraj University

17.Skill development:

Programmes are organised in order to enhance the skill development.of the students' Value Added Courses are conducted ble to equip students with skills relevant to job requirements.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

In our college, English serves as the primary medium of instruction, with teachers providing explanations in Tamil whenever necessary for better understanding by students. Through the Centers of Excellence Indian culture is being promoted. Pongal celebration is cultural festival of Tamil Nadu. The event is celebrated, with the Students' Council orchestrating grand Pongal festivities. Inter-Departmental Cultural events are organized to showcase students' hidden talents and promote the region's culture. Additionally, students were motivated to enroll for MOOC courses. Faculty members are also encouraged to partake in online courses to update their knowledge across various teaching and research domains.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college has well-designed Course Outcomes, Progam Specific Outcomes, and Program Outcomes for all the programs. Teachers prepare lesson plans during the commencement of the odd and even semesters in such a way that it would meet all the outcomes prescribed.

20.Distance education/online education:	
Distance education is not offered by the college. Some of the activites and classes were conducted through online.	

Extended Profile

1.Programme

1.1 Number of programmes offered during the year:	**12**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.Student

2.1 Total number of students during the year:	**446**

File Description	Documents
Institutional data in Prescribed format	[View File](#)

2.2 Number of outgoing / final year students during the year:	**154**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.3 Number of students who appeared for the examinations conducted by the institution during the year:	**392**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.Academic

3.1 Number of courses in all programmes during the year:	**412**

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	**24**
Number of full-time teachers during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3.3	**41**
Number of sanctioned posts for the year:	

4.Institution	
4.1	**383**
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	**31**
Total number of Classrooms and Seminar halls	
4.3	**158**
Total number of computers on campus for academic purposes	
4.4	**61.48553**
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The curricula of our college are meticulously structured to address the diverse developmental requirements at the local, national, regional, and global levels. This alignment is clearly demonstrated through our Programme Outcomes (POs), Programme Specific Outcomes

(PSOs), and Course Outcomes (COs) across all academic programs. Our POs encapsulate overarching objectives that embody the knowledge and skills necessary for societal contribution. PSOs further refine these goals to cater to the specific needs of each discipline, ensuring that graduates are proficient in addressing relevant issues. Additionally, COs outline specific learning objectives within courses, aligning with POs and PSOs while focusing on particular topics or skills essential for holistic development. By integrating local case studies, national policies, regional challenges, and global perspectives into our curricula, we prepare students to navigate diverse socio-economic landscapes and have a positive impact. This comprehensive approach ensures that our graduates possess not only academic excellence but also practical insights and adaptable skills required to thrive in a rapidly changing world.

File Description	Documents
Upload additional information, if any	**No File Uploaded**
Link for additional information	https://misscollege.edu.in/pdf/Educational_Outcomes.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

11

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	**No File Uploaded**

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

412

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

24

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

10

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The course on Professional Ethics entails students on the principles and norms that guide professional behavior in their particular areas

of expertise. This encompasses various aspects, such as upholding integrity, practicing honesty, assuming accountability, and demonstrating responsibility towards clients, colleagues, and the broader society.

The courses on gender issues like women welfare,Famil Welfare,Women development,Women Writerscomprehend the role of gender in society, addressing disparities between genders, and advocating for gender equality. This necessitates exploring the impact of gender norms and biases on various aspects of life and cultivating an environment that embraces inclusivity and diversity.

The education on Human Values highlights the crucial role of compassion, empathy, respect, and integrity in personal and professional exchanges. It prompts students to engage in introspection, encouraging them to ponder upon their own values and ethical principles. By doing so, it equips them with the ability to make decisions that prioritize the well-being of individuals and communities.

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File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	[View File]()
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

14

File Description	Documents
List of value-added courses	<u>View File</u>
Brochure or any other document relating to value-added courses	<u>View File</u>
Any additional information	<u>View File</u>

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

128

File Description	Documents
List of students enrolled	<u>View File</u>
Any additional information	<u>View File</u>

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

175

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<u>View File</u>
Any additional information	<u>View File</u>

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	<u>https://misscollege.edu.in/pdf/STAKE_HOLDERS _FEEDBACK_REPORT.pdf</u>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<u>View File</u>
Any additional information	**No File Uploaded**

1.4.2 - The feedback system of the Institution comprises the following — **A. Feedback collected, analysed and action taken made available on the website**

File Description	Documents
Provide URL for stakeholders' feedback report	https://misscollege.edu.in/pdf/Report_on_Stake_Holders_feedback.pdf
Any additional information	**No File Uploaded**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

181

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

181

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The students are assessed through periodical evaluation by respective faculty members and external. They are assessed through methodologies like, Assignments, Seminars, Internal tests, reviews, case histories collection, field exposures, planning practice, report writings, 1 to 1 review sessions, presentations, reviews from the

field work Agencies.

Assessment Procedure

a. AAA Format -Actual, Ambition and Achievement

The students are assessed from Entry to Exit level through AAA Format. Duringentry,it givesan insight and enables the students to be aware about current Academic performance, co-curricular performance,personality traits and enables to set goals during each evaluation.After providing opportunity to reflect upon self development,the enabler teachers share comprehensive feedback for each student, to enable him to strengthen skills.Records are maintained respective departments.

Special programmes

Advanced learner : Giving more references for reading, Motivating students for paper presentation, to attend webinar, E-Quiz, competitions,workshopsseminars to enhance their skills and knowledge. Providing analytical assignments to tap their critical thinking

Slow learners: Tutoring by peer mentors. Compensatory teaching (Videos, discussion, PPT's etc).InGoogle classroom, reading materials, videos were uploaded. Individualized reading material provided.

Field exposure visits, fieldwork training, special guest lectures, workshops and seminars offered, to gain practical exposure.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
08/05/2023	446	24

File Description	Documents
Upload any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Colleges integrate experiential learning opportunities, participative learning activities, and problem-solving tasks into their curriculum. This may involve incorporating case studies, simulations, projects, group discussions, and hands-on experiences into courses across different disciplines. Faculties employ active learning techniques during lectures and class sessions to encourage student engagement. These may include group discussions, peer teaching, debates, role-playing exercises, and interactive demonstrations that require students to actively participate in the learning process.

Colleges leverage technology to enhance student-centric learning experiences. Online platforms, multimedia resourcesfacilitate experiential learning, collaborative projects, and problem-solving tasks both inside and outside the classroom. Colleges offer experiential learning opportunities such as internships, service-learning programs, research projects, fieldwork, and study abroad experiences. These hands-on experiences allow students to apply theoretical knowledge in real-world settings, gaining practical skills and insights relevant to their academic and career goals.Colleges create collaborative learning environments where students work together to solve problems, discuss course material, and share perspectives. Group projects, team-based assignments, and cooperative learning activities promote peer interaction, communication skills, and collective problem-solving. College provide feedback and opportunities for reflection to enhance student learning. Constructive feedback on assignments, projects, and performances helps students understand their strengths and areas for improvement, while reflection activities encourage metacognition and deeper engagement with the learning process.

Experiential learning

E-Content preparation

Field Work record Note

Psychological assessment Note

Individual projects

Internship

Participative learning

Group Discussion

Mock session

Rural camp

Workshop, Seminar and Guest Lecture

Peer Teaching

Problem Solving Methodologies

Case analysis and Discussion

Community Intervention programs

Peer Counselling

File Description	Documents
Upload any additional information	[View File](#)
Link for additional Information	**Nil**

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Faculty provide students with access to digital libraries, archives, and online repositories containing a vast array of resources such as e-books, academic journals, primary sources, and multimedia materials.ICT-enabled tools support blended learning models that combine traditional face-to-face instruction with online learning activities. For instance, a psychology faculty might use a flipped classroom approach, where students watch pre-recorded lectures online before attending in-person class sessions focused on active

learning activities, discussions, and group projects.Social work faculty utilize Learning Management Systems (LMS) google classroom todeliver course materials, assignments, and resources in a centralized online platform.Webinar provides opportunities for students to engage with practitioners, researchers, and policymakers, gaining valuable perspectives on contemporary social issues.Students can use platforms like Google Scholar, Social Work Abstracts, or PsycINFO to access scholarly literature, research articles, and evidence-based interventions for their assignments and projects.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	**Nil**
Upload any additional information	[View File](#)

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

24

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	[View File](#)
Circulars with regard to assigning mentors to mentees	**No File Uploaded**

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

AcademicCalender of our institution provides a structured framework for scheduling classes, exams, and breaks, helping students and faculty manage their time effectively.It provides a roadmap for allocating time to lectures, assignments, exams, and other academic activities, helping to prevent overloading or underutilizing available time.Adherence to a teaching plan ensures that all necessary topics and learning objectives are covered within the allocated time frame. This comprehensive coverage is crucial for students to acquire the knowledge and skills outlined in the curriculum.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

24

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	[View File](#)
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**
Any additional information	**No File Uploaded**

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

8

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	[View File](#)
Any additional information	[View File](#)

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

149

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	[View File](#)
Any additional information	**No File Uploaded**

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

20

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

13

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

FLAIR Software is used for the examination in the college. Thestudents' profiles and other basic details are enrolled at the time of their admission. The allotment of subject andfinalization of syllabus is officially at the beginning of eachsemester.The College is using the support of IT for the smooth conduct of the examination.

The software is used in the following areas; 1. Students' Profile 2.Course Code Creation 3.Internal Marks Entry 4.Hall Ticket Generation 5.Entry of External Marks 6.Generation of Mark Sheets (Statement) 7.TC is generated through FLAIR software 8. Payment of the exam fees through online

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The institution upholds transparency and accountability in academic programs by clearly stating and displaying Program Outcomes (POs) and Course Outcomes (COs) for all programs offered. These outcomes are prominently featured on website, Inside the Department staff room and class room. Furthermore the college ensure effective communication of these outcomes to teachers and students and other stakeholders. Faculty members are provided with detailed information about the POs and COs relevant to their courses, enabling them to align their teaching methods, assessments, and learning activities with the intended learning outcomes. Additionally, students are informed about the POs and COs at the beginning of each course, empowering them to set clear learning goals, track their progress, and take ownership of their learning journey.By openly communicating and reinforcing our POs and COs, collegestrive to maintain academic rigor, consistency, and quality across all programs and courses, ultimately enhancing the educational experience and success of our students."

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	View File
Link for additional Information	https://misscollege.edu.in/pdf/Educational_Outcomes.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The concepts of PO, PSOs and COs were introduced in the 2018-19 academic year onwards, The attainment of the same was not yet

evaluated. The POs, PSOs and COs are included in the teaching plan and given unit wise. Once the unit is covered through the mentioned teaching pedagogy the POs, PSOs and COs will be achieved. The components of the internal assessment of the students, that is the assignments and the seminars are linked with the POs, PSOs and COs. The completion of the same will also be another mechanism for the evaluation of the attainment. The question bank for the internal assessment is also prepared on the basis of linking the POs, PSOs and COs. The POs, PSOs and COs are linked each other for measuring the attainment of the same.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	https://misscollege.edu.in/pdf/Educational_Outcomes.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

154

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://misscollege.edu.in/pdf/Student_Satisfaction_Survey.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The research policy of the Institution is uploaded on the Institutional Website and it is being practiced.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	**No File Uploaded**
Provide URL of policy document on promotion of research uploaded on the website	https://misscollege.edu.in/Research_Policy.html
Any additional information	**No File Uploaded**

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

5000

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	**No File Uploaded**
List of teachers and details of their international fellowship(s)	[View File](#)
Any additional information	**No File Uploaded**

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

100000

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	[View File](#)
List of projects and grant details	[View File](#)
Any additional information	[View File](#)

3.2.2 - Number of teachers having research projects during the year

2

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**
List of research projects during the year	[View File](#)

3.2.3 - Number of teachers recognised as research guides

2

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

1

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	**Nil**
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

MISS Innovation and Incubation Cell of the College plays vital role in teaching students the basics of entrepreneurship while providing support through competitions, experiential learning opportunities, mentorships, accelerator programs, and start-up labs. Most importantly, college provide a network of alumni who may want to mentor or invest in these students. OBJECTIVES To encourage, instil interest among youth by rendering scope for innovation &entrepreneurship ideas To facilitate the students to identify their inherent innovation/ entrepreneurship talents & skills To provide information on start-up ideas & supportive linkages in business trends, source of executing innovative ideas, finance and skill training The college is registered as a spoke institution under MKU-EDII Hub and also organized several programmes funded by EDII, TamilNadu.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

2

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

C. Any 2 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

1

File Description	Documents
URL to the research page on HEI website	https://misscollege.edu.in/research-consultancy.html
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

1

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

2

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.lulu.com/shop/dr-s-joyce-jeyarani/life-skills-and-well-being-for-adolescent-mental-health/ebook/product-m9n8rq.html?q=LIFE+SKILLS+DR+S+JOYCE+JEYARANI&page=1&pageSize=4

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Bibliometrics of the publications during the year	**No File Uploaded**

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	**No File Uploaded**
Any additional information	**No File Uploaded**

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

116900

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<u>View File</u>
List of consultants and revenue generated by them	<u>View File</u>
Any additional information	<u>View File</u>

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

116900

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

In collaboration with Unnat Bharat Abhiyan, the college commemorated the 75th Independence Dayto instill patriotism and promote community engagementin adopted villages likeY.Pudhupatti and Kadhakinaru. On 8th of September 2022, observedPoshan Maah Week at Adi Dravidar Middle School at Sembiyanadhal.This event aimed to raise awareness about the importance of nutrition and promote healthy eating habits among children. Hosted a significant seminar among the farmers at Y.Pudupatti focused on water management, recognizing the critical importance of this resource for sustainable development and community well-being. The seminar aimed to raise awareness, facilitate knowledge exchange, and promote innovative solutions to address water-related challenges.

On the successful completion of Project RP-03525G, titled "Removal of Prosopis Juliflora (Seemai Karuvelam) at Y.Pudupatti grama panchayat " undertaken by Dr. V. Gurumoorthi and Mrs. R. Rajalakshmi. This projectwas executed under the auspices of the Unnat Bharat Abhiyan's Subject Expert Groups, focusing on technology development and customization. The project actively involved local communities, government agencies, and non-profit organizations in the removal efforts. Community awareness programs were conducted to educate stakeholders about the ecological impact of Prosopis Juliflora and enlist their support in mitigation measures.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

1

File Description	Documents
Number of awards for extension activities in during the year	[View File](#)
e-copy of the award letters	**No File Uploaded**
Any additional information	**No File Uploaded**

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

21

File Description	Documents
Reports of the events organized	[View File](#)
Any additional information	[View File](#)

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

300

File Description	Documents
Reports of the events	[View File](#)
Any additional information	**No File Uploaded**

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

100

File Description	Documents
Copies of documents highlighting collaboration	[View File](#)
Any additional information	[View File](#)

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

7

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	[View File](#)
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	[View File](#)
Any additional information	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The College is situated on a lovely 3.15-acre property, with a total built-up area of 7843 square metres. The campus is made up of one administration building and four academic buildings, each with 31 classrooms, three seminar halls (one of which is air conditioned) and an LCD projector and sound system.

- **Computer Lab facility for all the students is available forimproving their technical skills.**
- **Wi-Fi with 100 MBPS bandwidth is available in the campus.**
- **Separate hostel facilities for boys and girls**
- **CCTV cameras installed for the safety of the pupils**
- **Ramp facility is available for physically challenged**
- **AC Guest rooms are available to accommodate resourcepersons/visiting faculties/examiners.**
- **An alumni auditorium and an open air auditorium are available.**
- **The central library has a carpet size of 2304 square feet and a reading hall that can accommodate 100 students.**

Separatesection in the library for research scholars. The
library isfully automated with library management software
'MODERNLIB'.The library has an OPAC system to access the
books. To accessthe e-resources, a section is available in the
library. Thelibrary is located on the ground floor and the
open accesssystem is followed. Reprographic facilities are
also providedfor the users.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Physical education is essential for unlocking the potential of
students. The institution provides opportunity to gain physical
fitness in order to live a healthy life.

Sports and Games

Both indoor and outdoor sports facilities are available at the
College. An indoor sport cum auditorium with built-up area of 7576
sq. ft. is utilized by the students to play badminton, table tennis,
carom and chess. Outdoor sports and games are also held on the
college grounds. Outdoor events include volleyball, shot-put,
handball, kabadi, cricket, ring ball, kho-kho, and others.

Gym

Gym facility is available in the campus with separate timings for
boys and girls.

Yoga and Meditation

In the college, there is a pyramid-like structure available for Yoga
practice. Every year on June 21st, International Yoga Day is
observed through the Health Awareness centre.

Cultural Activities

The College has a cultural team that is functioning under the
Cultural Committee. Students participate in cultural activities on

Foundation Day, Independence Day, Republic Day and during Pongal celebrations. Students participate in cultural activities as part of interdepartmental programmes. Students are encouraged to participate in intercollegiate competitions and events.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

11

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

68445

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

'MODERNLIB' software was used to automate the library services. It is a completely automated, menu-driven, interactive, user-friendly package that has been carefully created to suit the information demands of the student, including book availability, book status,

user details, and so on. The college uses MODERNLIB version V.1.0.0. Students and faculty can search for book availability, book status, and user information in the Online Public Access Catalogue (OPAC). The library has 18560 book volumes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

E. None of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.1175

File Description	Documents
Audited statements of accounts	View File
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

50

File Description	Documents
Upload details of library usage by teachers and students	<u>View File</u>
Any additional information	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

IT POLICY

The IT policy of the college is to support and facilitate teaching, learning, and evaluation, research, and administrative functions of the college through wireless, high-speed network, secured from intruders, with routine data backup and recovery techniques, as well as updates for better performance and flexibility.

- **Although the user may use the facility to a limited extent for personal purposes, it is advised that users use it primarily for academic and professional purposes.**
- **Faculty and students will each be given a special password to access the college's wireless network, which should not be divulged to anyone else.**
- **Antivirus software is used in all IT-related services to protect data from theft and stop malware from harming equipment.**
- **To stop data leaks or virus attacks on servers or IT equipment, usage of data storage hardware or devices without permission must be avoided.**
- **Periodically upgrading the campus's IT infrastructure in accordance with needs.**
- **To guarantee the efficient operation of IT-related services, an IT support centre must be developed with well-trained technical people.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	<u>https://www.misscollege.edu.in/pdf/IT%20Policy%20final.pdf</u>

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
446	158

File Description	Documents
Upload any additional information	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	[View File](#)
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

D. Any one of the above

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

5058192

File Description	Documents
Audited statements of accounts	[View File]()
Upload any additional information	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The college's operations are governed by a number of policies, procedures, and practises. The policies are designed to govern day to-day operations. They provide academic advice to their members in a range of fields. Non-teaching personnel efficiently maintain and clean classrooms and furniture, and in some situations, the college engages experts to do so.

The college website is regularly updated. Regular UPS, electrical, and plumbing maintenance is carried out with the assistance of qualified experts.

Computer Labs

The College has 4 computer labs which consist of 158 desktopcomputers.

Library

Library software is maintained under AMC. Library staff disinfects and cleans the library on a regular basis. The provider performs annual MODERNLIB Software maintenance.

ClassRooms

The classroom has ample fans, tube lights, and furnishings. All of the facilities are well-maintained; carpenters and electricians do maintenance in the case of a repair or damage to the goods. Every facility is cleaned and maintained on a regular basis.

Sports

The Sports in charge takes care of the sports facilities. The propermaintenance of sports equipmentis done by the sports committee inthe college under the chairmanship of the Principal.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.misscollege.edu.in/pdf/Procedures_and_Policy_for_Maintanenace.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

47

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

28

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology   **A. All of the above**

File Description	Documents
Link to Institutional website	https://misscollege.edu.in/Capability_enhance_scheme.html
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

235

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

66

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

33

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

4

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

0

File Description	Documents
e-copies of award letters and certificates	[View File](#)
Any additional information	**No File Uploaded**

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

An Active students council was formed under the leadershi[p of Mr.Praveen Kumar, II MSW (HR). The students council members have organised the daily prayer, Pongal Festival and MISS Fest an inter departmental cultural competition. The members represented in hte various academic and adminstrative committees of the instituion.

Office Bearers-2022-23

S.No.

Student Name

Dept./Class

Position

1

R. Praveen

II MSW (HRM)

Chairman

2

Mohammed Asraf

I MSW

Vice- Chairman- I

3

K.Karthick Raja

II B.Sc. Psychology

Vice- Chairman- II

4

A.Athama Rishi

II MSW (MPSW)

Secretary

5

K.Karthick Kumar

III BSW

Joint Secretary- I

6

Pasupathi

II BSW

Joint Secretary- II

7

Deepthi

III BSW

Treasurer

8

Arpudha Darshini

I B.Sc. Psychology

EC-Member- 1

9

Harsitha

I MSW

EC-Member- 2

10

Abinash

II BSC CS

EC-Member- 3

11

Hariharan Sudhan

I BBA

EC-Member- 4

12

Harsha

III BCom

EC-Member- 5

13

Nobel

I B.A English

EC-Member- 6

14

Anto Valan Arasu

I BSW

EC-Member- 7

15

Joshuva

II MSW (CD)

EC-Member- 8

16

D.Muthunaga Karthikeyan

II BCOM

Discipline i/c

17

T.Sneha

III BBA

Academic i/c

19

R.Yogeswaran

I BCOM

Prayer i/c

20

D.Rishi

II BCOM

Sports i/c

21

S.Priyadarshini

II BBA

Cultural i/c

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

5.3.3 - Number of sports and cultural events / competitions organised by the institution

7

File Description	Documents
Report of the event	[View File](#)
List of sports and cultural events / competitions organised per year	[View File](#)
Upload any additional information	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

MISS Alumni assocition has its chapters in Madurai, Chennai and Bengaluru. Webinars, Skill development programmes were orgnisedwith the support of the alumni association. The alumni associationhave extended its support for the succesful completion of thefield work training programmes and the Intership, Project work ofthe students.The alumniof the institution actively support for thePlacement of the students

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

5.4.2 - Alumni's financial contribution during the year   **E. <2 Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The institution is of its very first in Southern Tamil Naduestablished to provide quality education at an affordable cost. The fee collected by the institution is nominal. Students enrolled for admission are mostly from rural areas and belong to the poor economic background. The institution focuses on developing human resources with adequate knowledge and skills to meet the job requirements in the contemporary scenario. Committed faculty members and visionary management always strive to mould the students not only in terms of their professional development but also in thier self realization and development.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	https://www.misscollege.edu.in/Goal.html

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The Head of the Various departments in consultation with the faculty members of the concerned department prepares an academic plan during the beginning of every academic year. All faculty members actively participate and contribute their views with regard to the activities to be carried out in the context of the existing demands and requirements at the national and international levels. The prepared academic plan will be presented by the HoDs in the presence of their department faculty members, IQAC coordinator, and the Principal. All faculty members are provided with an opportunity in initiating and organising various academic events. Similarly, the HoDs and faculty members were empowered to conduct BoS at the department level once in a year to upgrade the syllabus. The academic council meeting is organised once a year in which all the stakeholders namely the Principal, HoDs, faculty members,the students' representatives and experts in the field participate to develop the curriculum. Faculty members were provided with different responsibilities to equip their skills and knowledge. Students' Council is formed once a year in order to develop leadership qualities and to represent the concerns of the students to the faculty members and the Principal.

File Description	Documents
Upload strategic plan and deployment documents on the website	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Paste link for additional Information	https://misscollege.edu.in/Adminstration_Academic_Council.html

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Teaching-learning process: The faculty members were motivated to use LMS in teaching-learning process. Initiatives were taken to understand the effectiveness ofteaching and learning including online. Feedback from the students was collected to ensure an excellent and conducive academic environment. Heads of Departments were directed to submit the academic plan of the year during its commencement. Periodic faculty meetings were organised to understand whether the planned activities are implemented.

Research Activities: The research centre of the institute plans its activities during the beginning of every academic year. The planned activities such as organizing conferences, seminars, and workshops were implemented. In addition to this, faculty members were encouraged to publish papers in the journal of international and national repute. Faculty members took the initiative to submit the proposals for funded research projects and sponsored conferences and seminars. A funded research project was undertaken. Research articles were published by the faculty members.

Developing human resources:Programmes were organised for the professional development of the faculty members. They were also motivated to collaborate with different educational institutions to organize webinars/workshops for improving their knowledge and skills on different issues.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	https://misscollege.edu.in/research-consultancy.html
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The activities of the institution are in line with the policies framed. The institution has its own structure of administration, right from the Principal to the students. Students and faculty members of the departments report to the HoDs. All HoDs, teaching, and nonteaching staff report to the Principal. Principal reports to the management. The IQAC Coordinator, Controller of Examinations, Dean of Academic Affairs, and the Research Coordinator join hands in various activities of the institute. Apart from this, the institute has various centres of excellence headed by the faculty members and the clubs headed by faculty incharge. All the stakeholders of the institute comprise the Organogram. All curricular and co-curricular activities are discussed along with the stakeholders to ensure transparency. The non-teaching staffof the institute support the Principal and the management in dealing with various matters such as, the admission of the students, recruitment, finance & accounts and administration. The rules and procedures prescribed by the Government of Tamil Nadu are followed.

File Description	Documents
Paste link to Organogram on the institution webpage	https://misscollege.edu.in/pdf/Organogram.pdf
Upload any additional information	View File
Paste link for additional Information	https://misscollege.edu.in/research-consultancy.html#

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support   **A. All of the above**

Examination

File Description	Documents
ERP (Enterprise Resource Planning) Documen	[View File](#)
Screen shots of user interfaces	[View File](#)
Details of implementation of e-governance in areas of operation	[View File](#)
Any additional information	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The welfare facilities provided to staff are as follows:

Previlige of one hour permission is given twice a month.

Advance amount to the needy faculty members.

On Duty for attending the conferences, workshops, and seminars

Fee concession to the children of teaching and non-teaching staff

Fee concession to the teaching and non-teaching staff for enrolling in the part-time academic programmes

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	*View File*

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	*View File*
Upload any additional information	**No File Uploaded**

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

20

File Description	Documents
Summary of the IQAC report	**No File Uploaded**
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	*View File*
Upload any additional information	*View File*

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The institution conducts internal audits and external audits regularly. The Internal audit is being conducted by the Governing body of the institution. The Regional Joint Directorate of Collegiate Education, Madurai, Government of Tamil Nadu conducts the external audit every year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

50000

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Persons with affinity towards the institution and alumni provide financial support to develop infrstructure facilities, to purchase books and appreciate the students through monetary and nonmonetary rewards. During thisacademic year also,Benudhar Behera Smarak endowment fund was provided for talented needy students. The institution has a strong network with Alumni whose positive energy, spirit, and enthusiasm help us to function effectively. The alumni of the institution share their expertise and knowledge to develop the talents and skills of the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and

subsequent cycles)

The faculty members were motivated to enroll themselves in Online Courses and Faculty Development Programmes. Seminars, workshops and capacity building programmes were organized by various departments inviting eminent speakers. Students were instructed to enroll for SWAYAM/MOOC Courses.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://misscollege.edu.in/pdf/Annual%20Report%202020-21%20AQAR.pdf

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Faculty meetings wereconducted on a periodical basis to check whether the progress is gearing towards the annual plan prepared during the academic year. During the meetings, HoDs and faculty members were appreciated for the initiatives taken. Further, they have been motivated to work with the same spirit and enthusiasm in the ensuing days to create a constant learning environment for the students and the teachers. The syllabus completion by the faculty members were monitored and discussed before conducting the Internal Tests and End Semester Examinations. Feedback was collected from the students to understand the efectiveness of teaching-learning process. Faculty members were oriented about the importance of curriculum development, organising programmes at National and International levels, participating in conferences and workshops, and publishing research papers in the journals of National and International repute at all the meetings. As a result, all faculty members worked tirelessly to ensure the quality of various academic activities.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://misscollege.edu.in/pdf/Annual%20Report%202020-21%20AQAR.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the   **A. Any 4 or all of the above**

**IQAC Feedback collected, analysed and used
for improvement of the institution
Collaborative quality initiatives with other
institution(s) Participation in NIRF Any other
quality audit recognized by state, national or
international agencies (such as ISO
Certification)**

File Description	Documents
Paste the web link of annual reports of the Institution	https://misscollege.edu.in/pdf/Annual%20Report%202020-21%20AQAR.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Madurai Institute of Social Sciences

Gender Equity Programmes

Date

Programme

Organized by

24/08/2022

Women Entrepreneurs and managing Business Operations

MISS Innovation Cell, EDII CELL

26/08/2022

online - Menstrual Hygiene training for girls

Centre for Women Studies

21/10/2022

Awareness on Dignity For All in Practice

Centre for Poverty Alleviation

26/11/2022

Observance of International Day for the Elimination of violence against Women

Centre for Women Studies

21/01/2023

Awareness programe on Adolescent Reproductive Health

Dept of Social Work - FCW Specilaization

02/03/2023

Awareness Programme on Gender Sensitization

Centre for Women Studies

08/03/2023

Panel Discussion on Gender Equality in Innovation and Technology

Centre for Women Studies

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy   **D. Any 1of the above**

**conservation: Solar energy   Biogas plant
Wheeling to the Grid   Sensor-based energy
conservation Use of LED bulbs/ power-
efficient equipment**

File Description	Documents
Geotagged Photographs	*View File*
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The institution prioritizes an eco-friendly approach to waste management, incorporating facilities for both degradable and non-degradable wastes. In handling non-degradable waste, the institution emphasizes recycling initiatives. Comprehensive recycling bins are strategically placed throughout the premises, encouraging separation of recyclables such as paper, plastic, glass, and metal. These materials are then sent to recycling centers for proper processing. The institution has established partnerships with local recycling facilities to ensure the efficient and environmentally responsible disposal of non-degradable waste.

Furthermore, waste reduction campaigns and educational programs are conducted to raise awareness among students and staff, promoting responsible waste disposal practices. These initiatives align with the institution's commitment to sustainability and environmental conservation, fostering a culture of waste consciousness within the campus community.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geotagged photographs of the facilities	*View File*
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

D. Any 1 of the above

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions/awards**

    5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

C. Any 2 of the above

File Description	Documents
Geotagged photographs / videos of facilities	<u>View File</u>
Policy documents and brochures on the support to be provided	<u>View File</u>
Details of the software procured for providing assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The institution is dedicated to fostering an inclusive environment that celebrates and respects diversities across cultural, regional, linguistic, communal, and socio-economic spectrums. The institution actively encourages the formation of student clubs and organizations that represent various cultural and linguistic backgrounds,

providing a platform for open dialogue and mutual understanding.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Students' constitutional rights, ideals, obligations, and responsibilities are taught by the college through essential educational programmes. Celebrated Independence Day, Republic Day, conducted Discussion on Social Work education. the importance of nonviolent economy and solution to climate change, observance of nutrition week, observance of World Suicide Prevention Day and its importance to students, and water management programs. The following activities were also conducted to ensure the responsibilities of citizens through the Basic life-supporting programmes, dignity for all in practice about the government poverty alleviation programme, awareness on World Tsunami Awareness Day, and Poster making on stopping violence against women. In their third year, all students also take an environmental studies course that helps them understand the importance of the ecosystem and the environment.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In commemoration of the 75th National Independence Day and as part of the AzadiKaAmritMahotsav celebrations, our institution organized a vibrant NSS Independence Day Parade. Recognizing the importance of mental health awareness, our institution hosted a sensitization programme on World Suicide Prevention Day. Titled "Creating Hope Through Action," the event aimed to raise awareness about suicide prevention strategies, promote mental well-being, and foster a supportive community environment. On 14th September 2022, In alignment with the global agenda for sustainable development, our institution organized a seminar on Sustainable Development Goals (SDGs) for NSS volunteers. This event provided students with insights into the SDGs, encouraged them to contribute towards achieving these goals, and promoted environmental sustainability and social inclusivity. To empower NSS volunteers with knowledge and skills to address legal issues related to children's rights, our institution conducted a two-day workshop on "Legislation Related to Children and Role of NSS Volunteers to provide insight onroles of NSS volunteers in advocating for children's rights and welfare.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practice: 1 NEWS Paper reading

Context:

In today's dynamic world, staying updated with current affairs is crucial for holistic education. Integrating newspaper reading into academic pursuits nurtures a deeper understanding of societal issues and fosters critical thinking among students.

Objective:

To incorporate newspaper reading as an integral part of the curriculum to enhance students' awareness of current events, promote critical analysis, and encourage discussions on relevant topics.

Practice:

Curriculum Integration: Designate a specific time or subject within the academic schedule for newspaper reading. For instance, allocate a portion of the social studies or language classes to discuss news articles relevant to the curriculum.

Interactive Sessions: Organize group discussions, debates, or seminars based on news articles. Encourage students to express their opinions, debate varying viewpoints, and articulate their thoughts effectively.

Evidence of Success:

Increased Engagement: Monitor the participation and engagement levels during newspaper reading sessions through feedback, quizzes, or discussions. Improved student involvement signifies success.

Problems Encountered:

Regular assessment and adaptability are key to addressing challenges and ensuring sustained success.

Best Practice 2: Hertage Walk

Details shared in the link

File Description	Documents
Best practices in the Institutional website	https://misscollege.edu.in/pdf/Best_Practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Our College plays a major role in fostering social responsibility, civic engagement, and community development. Our institution is committed to nurturing talents, and fostering a culture of social responsibility. Under the MISS Skill Connect program, our institution endeavored to bridge the gap between academia and industry, equipping students with practical skills and industry insights. Demonstrating our institution's commitment to community welfare, college has donated 900 books to the Madurai Prison under the flagship program SrikulVanam. This initiative aimed to promote literacy, education, and rehabilitation among incarcerated individuals, fostering a culture of learning and empowerment. Our college also actively participated in the Samagra Shiksha scheme, hosting students from Government Higher Secondary Schools of Paravai, E Malampatt, Saruguvalayapatti, Thiruvathur, and Thniyamangalam for exposure visits. We organized orientation programs on higher education and conducted various skill training activities, empowering students with knowledge, guidance, and practical skills to pursue their academic and career aspirations.

Through initiatives such as the Foundation Day cum Alumni Meet, MISS Skill Connect program, community contributions, and student exposure visits, Moving forward to create a conducive environment for learning, growth, and holistic development, empowering our students

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The curricula of our college are meticulously structured to address the diverse developmental requirements at the local, national, regional, and global levels. This alignment is clearly demonstrated through our Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs) across all academic programs. Our POs encapsulate overarching objectives that embody the knowledge and skills necessary for societal contribution. PSOs further refine these goals to cater to the specific needs of each discipline, ensuring that graduates are proficient in addressing relevant issues. Additionally, COs outline specific learning objectives within courses, aligning with POs and PSOs while focusing on particular topics or skills essential for holistic development. By integrating local case studies, national policies, regional challenges, and global perspectives into our curricula, we prepare students to navigate diverse socio-economic landscapes and have a positive impact. This comprehensive approach ensures that our graduates possess not only academic excellence but also practical insights and adaptable skills required to thrive in a rapidly changing world.

File Description	Documents
Upload additional information, if any	**No File Uploaded**
Link for additional information	https://misscollege.edu.in/pdf/Educational_Outcomes.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

11

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	**No File Uploaded**

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

412

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

24

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

10

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The course on Professional Ethics entails students on the principles and norms that guide professional behavior in their particular areas of expertise. This encompasses various aspects, such as upholding integrity, practicing honesty, assuming accountability, and demonstrating responsibility towards clients, colleagues, and the broader society.

The courses on gender issues like women welfare,Famil Welfare,Women development,Women Writerscomprehend the role of gender in society, addressing disparities between genders, and advocating for gender equality. This necessitates exploring the impact of gender norms and biases on various aspects of life and cultivating an environment that embraces inclusivity and diversity.

The education on Human Values highlights the crucial role of compassion, empathy, respect, and integrity in personal and professional exchanges. It prompts students to engage in introspection, encouraging them to ponder upon their own values and ethical principles. By doing so, it equips them with the ability to make decisions that prioritize the well-being of individuals and communities.

The education on Human Values highlights the crucial role of compassion, empathy, respect, and integrity in personal and professional exchanges. It prompts students to engage in introspection, encouraging them to ponder upon their own values and ethical principles. By doing so, it equips them with the ability to make decisions that prioritize the well-being of individuals and communities

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	**No File Uploaded**

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

14

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

128

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

175

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the	**A. All 4 of the above**

syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

File Description	Documents
Provide the URL for stakeholders' feedback report	https://misscollege.edu.in/pdf/STAKE_HOLDERS_FEEDBACK_REPORT.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://misscollege.edu.in/pdf/Report_on_Stake_Holders_feedback.pdf
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

181

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

181

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The students are assessed through periodical evaluation by respective faculty members and external. They are assessed through methodologies like, Assignments, Seminars,Internal tests, reviews, case histories collection,field exposures, planning practice, report writings, 1 to 1 review sessions,presentations, reviews from the field work Agencies.

Assessment Procedure

a. AAA Format -Actual, Ambition and Achievement

The students are assessed from Entry to Exit level through AAA Format. Duringentry,it givesan insight and enables the students to be aware about current Academic performance, co-curricular performance,personality traits and enables to set goals during each evaluation.After providing opportunity to reflect upon self development,the enabler teachers share comprehensive feedback for each student, to enable him to strengthen skills.Records are maintained respective departments.

Special programmes

Advanced learner : Giving more references for reading, Motivating students for paper presentation, to attend webinar, E-Quiz, competitions,workshopsseminars to enhance their skills and knowledge. Providing analytical assignments to tap their critical thinking

Slow learners: Tutoring by peer mentors. Compensatory teaching (Videos, discussion, PPT's etc).InGoogle classroom, reading materials, videos were uploaded. Individualized reading material provided.

Field exposure visits, fieldwork training, special guest lectures, workshops and seminars offered, to gain practical

exposure.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
08/05/2023	**446**	**24**

File Description	Documents
Upload any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Colleges integrate experiential learning opportunities, participative learning activities, and problem-solving tasks into their curriculum. This may involve incorporating case studies, simulations, projects, group discussions, and hands-on experiences into courses across different disciplines. Faculties employ active learning techniques during lectures and class sessions to encourage student engagement. These may include group discussions, peer teaching, debates, role-playing exercises, and interactive demonstrations that require students to actively participate in the learning process.

Colleges leverage technology to enhance student-centric learning experiences. Online platforms, multimedia resourcesfacilitate experiential learning, collaborative projects, and problem-solving tasks both inside and outside the classroom. Colleges offer experiential learning opportunities such as internships, service-learning programs, research projects, fieldwork, and study abroad experiences. These hands-on experiences allow students to apply theoretical knowledge in real-world settings, gaining practical skills and insights relevant to their academic and career goals.Colleges create collaborative learning environments where students work together to solve problems,

discuss course material, and share perspectives. Group projects, team-based assignments, and cooperative learning activities promote peer interaction, communication skills, and collective problem-solving. College provide feedback and opportunities for reflection to enhance student learning. Constructive feedback on assignments, projects, and performances helps students understand their strengths and areas for improvement, while reflection activities encourage metacognition and deeper engagement with the learning process.

Experiential learning

E-Content preparation

Field Work record Note

Psychological assessment Note

Individual projects

Internship

Participative learning

Group Discussion

Mock session

Rural camp

Workshop, Seminar and Guest Lecture

Peer Teaching

Problem Solving Methodologies

Case analysis and Discussion

Community Intervention programs

Peer Counselling

File Description	Documents
Upload any additional information	[View File](#)
Link for additional Information	**Nil**

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Faculty provide students with access to digital libraries, archives, and online repositories containing a vast array of resources such as e-books, academic journals, primary sources, and multimedia materials.ICT-enabled tools support blended learning models that combine traditional face-to-face instruction with online learning activities. For instance, a psychology faculty might use a flipped classroom approach, where students watch pre-recorded lectures online before attending in-person class sessions focused on active learning activities, discussions, and group projects.Social work faculty utilize Learning Management Systems (LMS) google classroom todeliver course materials, assignments, and resources in a centralized online platform.Webinar provides opportunities for students to engage with practitioners, researchers, and policymakers, gaining valuable perspectives on contemporary social issues.Students can use platforms like Google Scholar, Social Work Abstracts, or PsycINFO to access scholarly literature, research articles, and evidence-based interventions for their assignments and projects.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	**Nil**
Upload any additional information	[View File](#)

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

24

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	[View File](#)
Circulars with regard to assigning mentors to mentees	**No File Uploaded**

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

AcademicCalender of our institution provides a structured framework for scheduling classes, exams, and breaks, helping students and faculty manage their time effectively.It provides a roadmap for allocating time to lectures, assignments, exams, and other academic activities, helping to prevent overloading or underutilizing available time.Adherence to a teaching plan ensures that all necessary topics and learning objectives are covered within the allocated time frame. This comprehensive coverage is crucial for students to acquire the knowledge and skills outlined in the curriculum.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

24

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	[View File](#)
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**
Any additional information	**No File Uploaded**

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

8

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	[View File](#)
Any additional information	[View File](#)

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

149

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	[View File](#)
Any additional information	**No File Uploaded**

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

20

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	[View File](#)
Any additional information	**No File Uploaded**

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

13

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	[View File](#)
Upload any additional information	**No File Uploaded**

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

FLAIR Software is used for the examination in the college. Thestudents' profiles and other basic details are enrolled at the time of their admission. The allotment of subject andfinalization of syllabus is officially at the beginning of eachsemester.The College is using the support of IT for the smooth conduct of the examination.

The software is used in the following areas; 1. Students' Profile 2.Course Code Creation 3.Internal Marks Entry 4.Hall Ticket Generation 5.Entry of External Marks 6.Generation of Mark Sheets (Statement) 7.TC is generated through FLAIR software 8. Payment of the exam fees through online

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The institution upholds transparency and accountability in academic programs by clearly stating and displaying Program Outcomes (POs) and Course Outcomes (COs) for all programs offered. These outcomes are prominently featured on website, Inside the Department staff room and class room. Furthermore the college ensure effective communication of these outcomes to teachers and students and other stakeholders. Faculty members are provided with detailed information about the POs and COs relevant to their courses, enabling them to align their teaching methods,

assessments, and learning activities with the intended learning outcomes. Additionally, students are informed about the POs and COs at the beginning of each course, empowering them to set clear learning goals, track their progress, and take ownership of their learning journey.By openly communicating and reinforcing our POs and COs, collegestrive to maintain academic rigor, consistency, and quality across all programs and courses, ultimately enhancing the educational experience and success of our students."

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	View File
Link for additional Information	https://misscollege.edu.in/pdf/Educational_Outcomes.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The concepts of PO, PSOs and COs were introduced in the 2018-19 academic year onwards, The attainment of the same was not yet evaluated. The POs, PSOs and COs are included in the teaching plan and given unit wise. Once the unit is covered through the mentioned teaching pedagogy the POs, PSOs and COs will be achieved. The components of the internal assessment of the students, that is the assignments and the seminars are linked with the POs, PSOs and COs. The completion of the same will also be another mechanism for the evaluation of the attainment. The question bank for the internal assessment is also prepared on the basis of linking the POs, PSOs and COs. The POs, PSOs and COs are linked each other for measuring the attainment of the same.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://misscollege.edu.in/pdf/Educational_Outcomes.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

154

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://misscollege.edu.in/pdf/Student_Satisfaction_Survey.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The research policy of the Institution is uploaded on the Institutional Website and it is being practiced.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	https://misscollege.edu.in/Research_Policy.html
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

5000

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

100000

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

2

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

2

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

1

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	**Nil**
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

MISS Innovation and Incubation Cell of the College plays vital role in teaching students the basics of entrepreneurship while providing support through competitions, experiential learning

opportunities, mentorships, accelerator programs, and start-up labs. Most importantly, college provide a network of alumni who may want to mentor or invest in these students. OBJECTIVES To encourage, instil interest among youth by rendering scope for innovation &entrepreneurship ideas To facilitate the students to identify their inherent innovation/ entrepreneurship talents & skills To provide information on start-up ideas & supportive linkages in business trends, source of executing innovative ideas, finance and skill training The college is registered as a spoke institution under MKU-EDII Hub and also organized several programmes funded by EDII, TamilNadu.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

2

File Description	Documents
Report of the events	[View File](#)
List of workshops/seminars conducted during the year	[View File](#)
Any additional information	**No File Uploaded**

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	C. Any 2 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

1

File Description	Documents
URL to the research page on HEI website	https://misscollege.edu.in/research-consultancy.html
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

1

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

2

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.lulu.com/shop/dr-s-joyce-jeyarani/life-skills-and-well-being-for-adolescent-mental-health/ebook/product-m9n8rq.html?q=LIFE+SKILLS+DR+S+JOYCE+JEYARANI&page=1&pageSize=4

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Bibliometrics of the publications during the year	**No File Uploaded**

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	**No File Uploaded**
Any additional information	**No File Uploaded**

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

116900

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

116900

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

In collaboration with Unnat Bharat Abhiyan, the college commemorated the 75th Independence Dayto instill patriotism and promote community engagementin adopted villages likeY.Pudhupatti and Kadhakinaru. On 8th of September 2022, observedPoshan Maah Week at Adi Dravidar Middle School at Sembiyanadhal.This event aimed to raise awareness about the importance of nutrition and promote healthy eating habits among children. Hosted a significant seminar among the farmers at Y.Pudupatti focused on water management, recognizing the critical importance of this resource for sustainable development and community well-being. The seminar aimed to raise awareness, facilitate knowledge

exchange, and promote innovative solutions to address water-related challenges.

On the successful completion of Project RP-03525G, titled "Removal of Prosopis Juliflora (Seemai Karuvelam) at Y.Pudupatti grama panchayat " undertaken by Dr. V. Gurumoorthi and Mrs. R. Rajalakshmi. This projectwas executed under the auspices of the Unnat Bharat Abhiyan's Subject Expert Groups, focusing on technology development and customization. The project actively involved local communities, government agencies, and non-profit organizations in the removal efforts. Community awareness programs were conducted to educate stakeholders about the ecological impact of Prosopis Juliflora and enlist their support in mitigation measures.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

1

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

21

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

300

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

100

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

7

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The College is situated on a lovely 3.15-acre property, with a total built-up area of 7843 square metres. The campus is made up

of one administration building and four academic buildings, each with 31 classrooms, three seminar halls (one of which is air conditioned) and an LCD projector and sound system.

- Computer Lab facility for all the students is available forimproving their technical skills.
- Wi-Fi with 100 MBPS bandwidth is available in the campus.
- Separate hostel facilities for boys and girls
- CCTV cameras installed for the safety of the pupils
- Ramp facility is available for physically challenged
- AC Guest rooms are available to accommodate resourcepersons/visiting faculties/examiners.
- An alumni auditorium and an open air auditorium are available.
- The central library has a carpet size of 2304 square feet and a reading hall that can accommodate 100 students. Separatesection in the library for research scholars. The library isfully automated with library management software 'MODERNLIB'.The library has an OPAC system to access the books. To accessthe e-resources, a section is available in the library. Thelibrary is located on the ground floor and the open accesssystem is followed. Reprographic facilities are also providedfor the users.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Physical education is essential for unlocking the potential of students. The institution provides opportunity to gain physical fitness in order to live a healthy life.

Sports and Games

Both indoor and outdoor sports facilities are available at the College. An indoor sport cum auditorium with built-up area of 7576 sq. ft. is utilized by the students to play badminton, table tennis, carom and chess. Outdoor sports and games are also held on the college grounds. Outdoor events include volleyball, shot-put, handball, kabadi, cricket, ring ball, kho-kho, and others.

Gym

Gym facility is available in the campus with separate timings for boys and girls.

Yoga and Meditation

In the college, there is a pyramid-like structure available for Yoga practice. Every year on June 21st, International Yoga Day is observed through the Health Awareness centre.

Cultural Activities

The College has a cultural team that is functioning under the Cultural Committee. Students participate in cultural activities on Foundation Day, Independence Day, Republic Day and during Pongal celebrations. Students participate in cultural activities as part of interdepartmental programmes. Students are encouraged to participate in intercollegiate competitions and events.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

11

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

68445

File Description	Documents
Upload audited utilization statements	[View File](#)
Details of Expenditure, excluding salary, during the years	[View File](#)
Any additional information	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

'MODERNLIB' software was used to automate the library services. It is a completely automated, menu-driven, interactive, user-friendly package that has been carefully created to suit the information demands of the student, including book availability, book status, user details, and so on. The college uses MODERNLIB version V.1.0.0. Students and faculty can search for book availability, book status, and user information in the Online Public Access Catalogue (OPAC). The library has 18560 book volumes.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	**E. None of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	[View File](#)
Upload any additional information	**No File Uploaded**

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.1175

File Description	Documents
Audited statements of accounts	View File
Any additional information	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

50

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

IT POLICY

The IT policy of the college is to support and facilitate teaching, learning, and evaluation, research, and administrative functions of the college through wireless, high-speed network, secured from intruders, with routine data backup and recovery techniques, as well as updates for better performance and flexibility.

- **Although the user may use the facility to a limited extent for personal purposes, it is advised that users use it primarily for academic and professional purposes.**
- **Faculty and students will each be given a special password to access the college's wireless network, which should not be divulged to anyone else.**
- **Antivirus software is used in all IT-related services to protect data from theft and stop malware from harming equipment.**
- **To stop data leaks or virus attacks on servers or IT**

- **equipment, usage of data storage hardware or devices without permission must be avoided.**
- **Periodically upgrading the campus's IT infrastructure in accordance with needs.**
- **To guarantee the efficient operation of IT-related services, an IT support centre must be developed with well-trained technical people.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.misscollege.edu.in/pdf/IT%20Policy%20final.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
446	**158**

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	**A. ?50 Mbps**

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	**No File Uploaded**

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	**D. Any one of the above**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

5058192

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The college's operations are governed by a number of policies, procedures, and practises. The policies are designed to govern day to-day operations. They provide academic advice to their members in a range of fields. Non-teaching personnel efficiently maintain and clean classrooms and furniture, and in some situations, the college engages experts to do so.

The college website is regularly updated. Regular UPS, electrical, and plumbing maintenance is carried out with the assistance of qualified experts.

Computer Labs

The College has 4 computer labs which consist of 158 desktopcomputers.

Library

Library software is maintained under AMC. Library staff disinfects and cleans the library on a regular basis. The provider performs annual MODERNLIB Software maintenance.

ClassRooms

The classroom has ample fans, tube lights, and furnishings. All of the facilities are well-maintained; carpenters and electricians do maintenance in the case of a repair or damage to the goods. Every facility is cleaned and maintained on a regular basis.

Sports

The Sports in charge takes care of the sports facilities. The propermaintenance of sports equipmentis done by the sports committee inthe college under the chairmanship of the Principal.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.misscollege.edu.in/pdf/Procedures_and_Policy_for_Maintanenace.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

47

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

28

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	**A. All of the above**

File Description	Documents
Link to Institutional website	https://misscollege.edu.in/Capability_enhance_scheme.html
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

235

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students'	**A. All of the above**

grievances Timely redressal of grievances through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	[View File](#)
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

66

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	**No File Uploaded**

5.2.2 - Number of outgoing students progressing to higher education

33

File Description	Documents
Upload supporting data for students/alumni	[View File](#)
Details of students who went for higher education	[View File](#)
Any additional information	**No File Uploaded**

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

4

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

An Active students council was formed under the leadershi[p of Mr.Praveen Kumar, II MSW (HR). The students council members have organised the daily prayer, Pongal Festival and MISS Fest an inter departmental cultural competition. The members represented in hte various academic and adminstrative committees of the instituion.

Office Bearers-2022-23

S.No.

Student Name

Dept./Class

Position

1

R. Praveen

II MSW (HRM)

Chairman

2

Mohammed Asraf

I MSW

Vice- Chairman- I

3

K.Karthick Raja

II B.Sc. Psychology

Vice- Chairman- II

4

A.Athama Rishi

II MSW (MPSW)

Secretary

5

K.Karthick Kumar

III BSW

Joint Secretary- I

6

Pasupathi

II BSW

Joint Secretary- II

7

Deepthi

III BSW

Treasurer

8

Arpudha Darshini

I B.Sc. Psychology

EC-Member- 1

9

Harsitha

I MSW

EC-Member- 2

10

Abinash

II BSC CS

EC-Member- 3

11

Hariharan Sudhan

I BBA

EC-Member- 4

12

Harsha

III BCom

EC-Member- 5

13

Nobel

I B.A English

EC-Member- 6

14

Anto Valan Arasu

I BSW

EC-Member- 7

15

Joshuva

II MSW (CD)

EC-Member- 8

16

D.Muthunaga Karthikeyan

II BCOM

Discipline i/c

17

T.Sneha

III BBA

Academic i/c

19

R.Yogeswaran

I BCOM

Prayer i/c

20

D.Rishi

II BCOM

Sports i/c

21

S.Priyadarshini

II BBA

Cultural i/c

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

5.3.3 - Number of sports and cultural events / competitions organised by the institution

7

File Description	Documents
Report of the event	[View File](#)
List of sports and cultural events / competitions organised per year	[View File](#)
Upload any additional information	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

MISS Alumni association has its chapters in Madurai, Chennai and Bengaluru. Webinars, Skill development programmes were orgnisedwith the support of the alumni association. The alumni

associationhave extended its support for the succesful completion of thefield work training programmes and the Intership, Project work ofthe students.The alumniof the institution actively support for thePlacement of the students

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

5.4.2 - Alumni's financial contribution during the year	**E. <2 Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The institution is of its very first in Southern Tamil Naduestablished to provide quality education at an affordable cost. The fee collected by the institution is nominal. Students enrolled for admission are mostly from rural areas and belong to the poor economic background. The institution focuses on developing human resources with adequate knowledge and skills to meet the job requirements in the contemporary scenario. Committed faculty members and visionary management always strive to mould the students not only in terms of their professional development but also in thier self realization and development.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	https://www.misscollege.edu.in/Goal.html

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The Head of the Various departments in consultation with the faculty members of the concerned department prepares an academic plan during the beginning of every academic year. All faculty members actively participate and contribute their views with regard to the activities to be carried out in the context of the existing demands and requirements at the national and international levels. The prepared academic plan will be presented by the HoDs in the presence of their department faculty members, IQAC coordinator, and the Principal. All faculty members are provided with an opportunity in initiating and organising various academic events. Similarly, the HoDs and faculty members were empowered to conduct BoS at the department level once in a year to upgrade the syllabus. The academic council meeting is organised once a year in which all the stakeholders namely the Principal, HoDs, faculty members, the students' representatives and experts in the field participate to develop the curriculum. Faculty members were provided with different responsibilities to equip their skills and knowledge. Students' Council is formed once a year in order to develop leadership qualities and to represent the concerns of the students to the faculty members and the Principal.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	https://misscollege.edu.in/Adminstration_Academic_Council.html

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Teaching-learning process: The faculty members were motivated to use LMS in teaching-learning process. Initiatives were taken to understand the effectiveness of teaching and learning including online. Feedback from the students was collected to ensure an excellent and conducive academic environment. Heads of Departments were directed to submit the academic plan of the year during its commencement. Periodic faculty meetings were organised to understand whether the planned activities are implemented.

Research Activities: The research centre of the institute plans its activities during the beginning of every academic year. The planned activities such as organizing conferences, seminars, and workshops were implemented. In addition to this, faculty members were encouraged to publish papers in the journal of international and national repute. Faculty members took the initiative to submit the proposals for funded research projects and sponsored conferences and seminars. A funded research project was undertaken. Research articles were published by the faculty members.

Developing human resources:Programmes were organised for the professional development of the faculty members. They were also motivated to collaborate with different educational institutions to organize webinars/workshops for improving their knowledge and skills on different issues.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	https://misscollege.edu.in/research-consultancy.html
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The activities of the institution are in line with the policies framed. The institution has its own structure of administration, right from the Principal to the students. Students and faculty members of the departments report to the HoDs. All HoDs, teaching, and nonteaching staff report to the Principal. Principal reports to the management. The IQAC Coordinator, Controller of Examinations, Dean of Academic Affairs, and the Research Coordinator join hands in various activities of the institute. Apart from this, the institute has various centres of excellence headed by the faculty members and the clubs headed by faculty incharge. All the stakeholders of the institute comprise the Organogram. All curricular and co-curricular activities are discussed along with the stakeholders to ensure transparency. The non-teaching staffof the institute support the Principal and the management in dealing with various matters such as, the admission of the students, recruitment, finance & accounts and

administration. The rules and procedures prescribed by the Government of Tamil Nadu are followed.

File Description	Documents
Paste link to Organogram on the institution webpage	https://misscollege.edu.in/pdf/Organogram.pdf
Upload any additional information	View File
Paste link for additional Information	https://misscollege.edu.in/research-consultancy.html#

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The welfare facilities provided to staff are as follows:

Previlige of one hour permission is given twice a month.

Advance amount to the needy faculty members.

On Duty for attending the conferences, workshops, and seminars

Fee concession to the children of teaching and non-teaching staff

Fee concession to the teaching and non-teaching staff for

enrolling in the part-time academic programmes

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	[View File](#)
Upload any additional information	**No File Uploaded**

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

20

File Description	Documents
Summary of the IQAC report	**No File Uploaded**
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The institution conducts internal audits and external audits regularly. The Internal audit is being conducted by the Governing body of the institution. The Regional Joint Directorate of Collegiate Education, Madurai, Government of Tamil Nadu conducts the external audit every year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

50000

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Persons with affinity towards the institution and alumni provide financial support to develop infrstructure facilities, to purchase books and appreciate the students through monetary and nonmonetary rewards. During thisacademic year also,Benudhar Behera Smarak endowment fund was provided for talented needy

students. The institution has a strong network with Alumni whose positive energy, spirit, and enthusiasm help us to function effectively. The alumni of the institution share their expertise and knoweldge to develop the talents and skills of the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	**Nil**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The faculty members were motivated to enroll themselves in Online Courses and Faculty Development Programmes. Seminars, workshops and capacity building programmes were organized by various departments inviting eminent speakers. Students were instructed to enroll for SWAYAM/MOOC Courses.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://misscollege.edu.in/pdf/Annual%20Report%202020-21%20AQAR.pdf

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Faculty meetings wereconducted on a periodical basis to check whether the progress is gearing towards the annual plan prepared during the academic year. During the meetings, HoDs and faculty members were appreciated for the initiatives taken. Further, they have been motivated to work with the same spirit and enthusiasm in the ensuing days to create a constant learning environment for the students and the teachers. The syllabus completion by the faculty members were monitored and discussed before conducting the Internal Tests and End Semester Examinations. Feedback was collected from the students to understand the efectiveness of

teaching-learning process. Faculty members were oriented about the importance of curriculum development, organising programmes at National and International levels, participating in conferences and workshops, and publishing research papers in the journals of National and International repute at all the meetings. As a result, all faculty members worked tirelessly to ensure the quality of various academic activities.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://misscollege.edu.in/pdf/Annual%20Report%202020-21%20AQAR.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://misscollege.edu.in/pdf/Annual%20Report%202020-21%20AQAR.pdf
Upload e-copies of accreditations and certification	[View File](#)
Upload details of quality assurance initiatives of the institution	[View File](#)
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Madurai Institute of Social Sciences

Gender Equity Programmes

Date

Programme

Organized by

24/08/2022

Women Entrepreneurs and managing Business Operations

MISS Innovation Cell, EDII CELL

26/08/2022

online - Menstrual Hygiene training for girls

Centre for Women Studies

21/10/2022

Awareness on Dignity For All in Practice

Centre for Poverty Alleviation

26/11/2022

Observance of International Day for the Elimination of violence against Women

Centre for Women Studies

21/01/2023

Awareness programe on Adolescent Reproductive Health

Dept of Social Work - FCW Specilaization

02/03/2023

Awareness Programme on Gender Sensitization

Centre for Women Studies

08/03/2023

Panel Discussion on Gender Equality in Innovation and Technology

Centre for Women Studies

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	**D. Any 1of the above**

File Description	Documents
Geotagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The institution prioritizes an eco-friendly approach to waste management, incorporating facilities for both degradable and non-degradable wastes. In handling non-degradable waste, the institution emphasizes recycling initiatives. Comprehensive recycling bins are strategically placed throughout the premises, encouraging separation of recyclables such as paper, plastic, glass, and metal. These materials are then sent to recycling centers for proper processing. The institution has established partnerships with local recycling facilities to ensure the efficient and environmentally responsible disposal of non-degradable waste.

Furthermore, waste reduction campaigns and educational programs are conducted to raise awareness among students and staff, promoting responsible waste disposal practices. These initiatives align with the institution's commitment to sustainability and

environmental conservation, fostering a culture of waste consciousness within the campus community.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geotagged photographs of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**D. Any 1 of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**C. Any 2 of the above**

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File Description	Documents
Geotagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions/awards** 5. **Beyond the campus environmental promotional activities**	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance,	**C. Any 2 of the above**

reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The institution is dedicated to fostering an inclusive environment that celebrates and respects diversities across cultural, regional, linguistic, communal, and socio-economic spectrums. The institution actively encourages the formation of student clubs and organizations that represent various cultural and linguistic backgrounds, providing a platform for open dialogue and mutual understanding.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Students' constitutional rights, ideals, obligations, and responsibilities are taught by the college through essential educational programmes. Celebrated Independence Day, Republic Day, conducted Discussion on Social Work education. the importance of nonviolent economy and solution to climate change, observance of nutrition week, observance of World Suicide Prevention Day and its importance to students, and water management programs. The following activities were also conducted to ensure the responsibilities of citizens through the Basic life-supporting programmes, dignity for all in practice about the

government poverty alleviation programme, awareness on World Tsunami Awareness Day, and Poster making on stopping violence against women. In their third year, all students also take an environmental studies course that helps them understand the importance of the ecosystem and the environment.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	**C. Any 2 of the above**

File Description	Documents
Code of Ethics - policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In commemoration of the 75th National Independence Day and as part of the AzadiKaAmritMahotsav celebrations, our institution organized a vibrant NSS Independence Day Parade. Recognizing the importance of mental health awareness, our institution hosted a sensitization programme on World Suicide Prevention Day. Titled

"Creating Hope Through Action," the event aimed to raise awareness about suicide prevention strategies, promote mental well-being, and foster a supportive community environment. On 14th September 2022, In alignment with the global agenda for sustainable development, our institution organized a seminar on Sustainable Development Goals (SDGs) for NSS volunteers. This event provided students with insights into the SDGs, encouraged them to contribute towards achieving these goals, and promoted environmental sustainability and social inclusivity. To empower NSS volunteers with knowledge and skills to address legal issues related to children's rights, our institution conducted a two-day workshop on "Legislation Related to Children and Role of NSS Volunteers to provide insight onroles of NSS volunteers in advocating for children's rights and welfare.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practice: 1 NEWS Paper reading

Context:

In today's dynamic world, staying updated with current affairs is crucial for holistic education. Integrating newspaper reading into academic pursuits nurtures a deeper understanding of societal issues and fosters critical thinking among students.

Objective:

To incorporate newspaper reading as an integral part of the curriculum to enhance students' awareness of current events, promote critical analysis, and encourage discussions on relevant topics.

Practice:

Curriculum Integration: Designate a specific time or subject within the academic schedule for newspaper reading. For instance, allocate a portion of the social studies or language classes to discuss news articles relevant to the curriculum.

Interactive Sessions: Organize group discussions, debates, or seminars based on news articles. Encourage students to express their opinions, debate varying viewpoints, and articulate their thoughts effectively.

Evidence of Success:

Increased Engagement: Monitor the participation and engagement levels during newspaper reading sessions through feedback, quizzes, or discussions. Improved student involvement signifies success.

Problems Encountered:

Regular assessment and adaptability are key to addressing challenges and ensuring sustained success.

Best Practice 2: Hertage Walk

Details shared in the link

File Description	Documents
Best practices in the Institutional website	https://misscollege.edu.in/pdf/Best_Practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Our College plays a major role in fostering social responsibility, civic engagement, and community development. Our institution is committed to nurturing talents, and fostering a culture of social responsibility. Under the MISS Skill Connect program, our institution endeavored to bridge the gap between

academia and industry, equipping students with practical skills and industry insights. Demonstrating our institution's commitment to community welfare, college has donated 900 books to the Madurai Prison under the flagship program SrikulVanam. This initiative aimed to promote literacy, education, and rehabilitation among incarcerated individuals, fostering a culture of learning and empowerment. Our college also actively participated in the Samagra Shiksha scheme, hosting students from Government Higher Secondary Schools of Paravai, E Malampatt, Saruguvalayapatti, Thiruvathur, and Thniyamangalam for exposure visits. We organized orientation programs on higher education and conducted various skill training activities, empowering students with knowledge, guidance, and practical skills to pursue their academic and career aspirations.

Through initiatives such as the Foundation Day cum Alumni Meet, MISS Skill Connect program, community contributions, and student exposure visits, Moving forward to create a conducive environment for learning, growth, and holistic development, empowering our students

File Description	Documents
Appropriate link in the institutional website	https://misscollege.edu.in/pdf/Institutional_Distinctiveness.pdf
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Continue with the hybridteaching learning

Strengthen the on campus placement

Organize skill development programmes through Alumni Network

Conduct career Guidance and stress management programme to the school children

Extension and Outreach activities in the adopted villages through UBA and NSS units

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