



**Memorandum of Understanding
Between
Madurai Institute of Social Sciences(MISS)
and
Anugraha
for**

Cooperation in the Fields of Psychology, Counselling and Psychotherapy.

This Memorandum of Understanding is made on April 11th, 2006 between "Madurai Institute of Social Sciences", located at No.9 Alagar Koil Road, Madurai -625 002, India, and "Anugraha", Nochiodaipatti Post, Dindigul -624 003, India.

A. PURPOSE :

The purpose of this Memorandum of Understanding (MOU) is :

- ◆ to establish and further academic exchange and mutually beneficial relationships between Madurai Institute of Social Sciences and Anugraha in the fields of Psychology, Counselling and Psychotherapy;
- ◆ to promote cooperation and the advancement of academic, educational and research activities between MISS and Anugraha;
- ◆ to be connected with wider world of Counselling;
- ◆ to promote academic resources and interactions;
- ◆ to gain an academic standard for our courses;
- ◆ to have mutual support from institutions with similar goals.

B. MAJOR ACTIVITIES :

Both institutions agree to enhance cooperation in the fields of Psychology, Counselling and Psychotherapy.

Within the field of Psychology, Counselling and Psychotherapy, the following general forms of cooperation will be pursued:

- ◆ mutual recognition of the existence of the other institution and mutually endorse the expertise of each other;
- ◆ sharing of teaching personnel;
- ◆ academic visits;
- ◆ joint teaching programmes, research activities and publications;
- ◆ participation in seminars and academic meetings;
- ◆ exchange of academic materials and other information;
- ◆ sharing the infrastructure facilities depending upon the availability and agreed norms.

PRINCIPAL

Madurai Institute of Social Sciences
Alagar Koil Road, Madurai-625 002



Memorandum of Understanding
Between
Madurai Institute of Social Sciences(MISS)
Run by Capt. DVR Foundation for HRD
and
Anugraha
for



Cooperation in the Fields of Psychology and Psychotherapy.

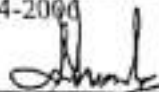
By signing the page, both institutions agree to ensure compliance with applicable policies and instructions that will ensure the continued collaboration of both the institutions.

Madurai Institute of Social Sciences (MISS)

THE PRINCIPAL

Name : Dr. P. N. Narayana Raja

Date: 11-04-2006

Signature : 

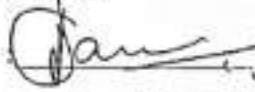
Telephone Number : 0452- 2537 142
98421 56967

e.mail Address : nnraja@yahoo.com

LIAISON PERSON

Name : Mrs. Janet Sankar

Date : 11-04-2006

Signature : 

Telephone Number : 94424 49690
0452 - 4391089


e.mail Address : janet_missmdu@yahoo.com

ANUGRAHA

THE DIRECTOR

Name : Fr. John Anotony, ofm. Cap.

Date : 11-04-2006

Signature : 

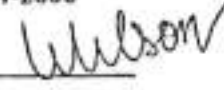
Telephone Number : 0451-2550100
0451-2550324

e.mail Address : johnantonyd@yahoo.co.in

LIAISON PERSON

Name : Fr. Wilson, ofm. Cap.

Date : 11-04-2006

Signature : 

Telephone Number: 04266 271781

e.mail Address : wilsoncap@yahoo.com

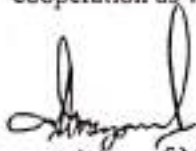

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Alagar Iyil Road, Madurai-625 002

C. PRINCIPLES

Both the Institutions will abide by the following principles :

- ♦ The purpose of this Memorandum of Understanding is only to express the intentions of these two institutions and is not intended to be legally binding on either institution.
- ♦ This Memorandum of Understanding imposes no financial obligations on either institution.
- ♦ Each institution will carry out its separate activities in a coordinated and mutually beneficial manner.
- ♦ Each institution shall designate a liaison person to develop and coordinate the specific activities agreed upon.
- ♦ This Memorandum shall remain in effect until terminated by either institution upon 60 days notice to the other institution.
- ♦ The representatives of the Institutions can meet as and when necessary to review progress in the implementation of the agreed arrangements, define new areas and programmes of cooperation as well as discuss matters related to the MOU.

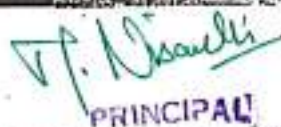
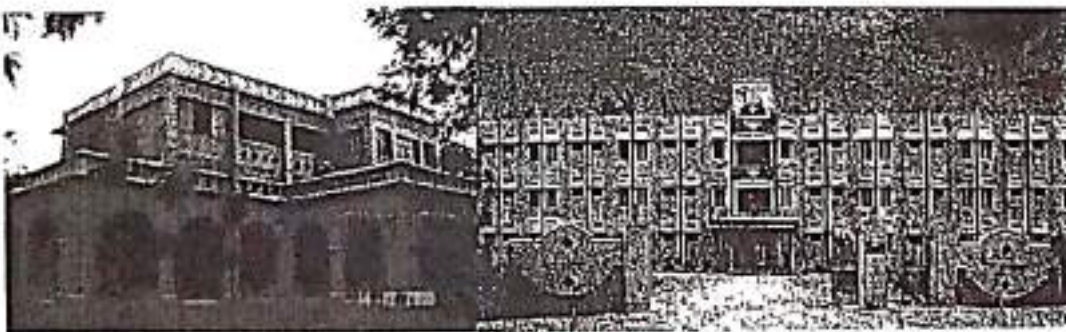


Representative of MISS
(Dr.P.N.Narayana Raja)
Principal,
Madurai Institute of Social Sciences,
Run by Capt. DVR Foundation for HRD
MADURAI - 625 002



Representative of ANUGRAHA
(Fr. John Anotony, ofm, Cap)
Director,
Anugraha,
NOCHIODAIPATTI Post,
Dindigul -624 003

DATE : 11-04-2006
PLACE: Madurai



PRINCIPAL
Madurai Institute of Social Sciences
Aaga Kott Road, Madurai-625 002

**M.S.CHELLAMUTHU TRUST AND RESEARCH FOUNDATION
&
MADURAI INSTITUTE OF SOCIAL SCIENCES ,MADURAI**

MEMORANDUM OF UNDERSTANDING


Mrs.R.Rajkumari , the Executive Director of the M.S.Chellamuthu Trust and Research Foundation, on behalf of the organization and Dr.P.N.Narayana Raja, Principal, Madurai Institute of Social Sciences hereby express our willingness to establish and enter into this contract to provide training/ field work exposure to the students pursuing Social Work course and training the staff member of the Trust from the day of April 2004.

M.S.Chellamuthu Trust and Research Foundation has been doing yeoman services in the field of Rehabilitation of the persons with mental disabilities. Since 1992 it has been providing medical treatment, psycho social rehabilitation services and been working with the families, self help groups, siblings etc. It is also providing vocational training and placement services to the treated persons and mainstreams them into the society. It also has institutional service facility to provide managed care.

Madurai Institute of Social Sciences is a pioneer institute offering professional social work education, education related to Computer and Information technology in both Undergraduate and Postgraduate level-Post Graduate level course in Human Resources management and research courses leading to M.Phil and Ph.d in Social Work apart from regular courses. The Institute offers training programmes to the members of various NGOs conducting research work to government and corporate sectors.

M.S.Chellamuthu Trust shall provide a field exposure to the trainees deputed by MISS and make block placement/ summer placement training more meaningful by following the norms mentioned below:

1. The Trust shall accept maximum of three students as trainees per semester.
2. The agency shall frame the syllabus, rules and training methodology that fits to the program in consultation with the field work supervisor from the institute.


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Madurai Institute of Social Sciences
Alagar Kol Road, Madurai-625 002

3. The agency shall nominate a contact person as Practice teacher to supervise the training programme within the agency.
4. The agency shall inform the institute whenever it uses the students for its own programme other than field work days. Such letter shall be addressed to the principal in advance.
5. The agency shall offer a certificate towards the end of the programme to the students concerned.

Madurai Institute of Social Sciences -MISS - shall extend the following services to the agency, as per the guidelines of the college:

1. Assist the agency in conducting soft skills training programme for the staff members or to any other client groups as suggested by the agency.
2. Assist the agency in organizing, evaluative research programme in the area specified by the agency personnel.
3. Assist the agency in project planning.
4. Offering both manpower and professional support in organizing rural camps in the adopted villages of the agency.
5. Undertake such other works that would require professional services.


The trainees are expected to be empathetic with the people and respect and recognize the ideas of the people. Trainees shall be friendly and at the same time observe the professional relationship. They shall wear neat, clean and acceptable dress and they shall not disclose the official matter and maintain the principle of confidentiality.

We, M.S.Chellamuthu Trust and MISS, both agree to enter into this agreement and would follow the above said conditions and would make necessary changes as and when required for the benefit of the student.

Signature


(Mrs. R. Rajkumari)

Signature


(Dr. P. Narayana Raja)




PRINCIPAL
Madurai Institute of Social Sciences
Alagar Koll Road, Madurai-625 002





**Memorandum of Understanding
Between
Madurai Institute of Social Sciences (MISS)
and
Tamilnadu Council for Enterprise Development (TACED)**

This MoU is entered on 17/07/2017 between Madurai Institute of Social Sciences (MISS) situated in No. 9, Alagar Koil Road, Madurai – 625002, is an academic institution involved in imparting required Knowledge and Skill among students who are aspiring to excel in their life in different field like Social Work, HRM, IT & Management, Commerce represented by Dr.D.Janet Vasanthakumari, Principal,

AND

Tamilnadu Council for Enterprise Development (TACED) an autonomous consultancy cum Enterprise Promotional Organization have got established during 1992, is located in Saratha Complex, II Floor, Simmakal, Madurai – 1 (taced1992@gmail.com); involving in introducing viable new Business opportunities, strengthen existing industries and more particularly promoting entrepreneurship represented by Mr.M.Jeyakumar, Senior Consultant / CEO as authorized by Governing Board.

Objectives

1. To provide practical exposure to the students.
2. To enable the students to inculcate the confidence, in a comprehensive way which would enhance their competency while setting up of their own ventures or taking up relevant job opportunity.
3. To provide versatile avenues co-relating inputs for augmenting academic as well as practical knowledge.
4. Avail the services of students on volunteering concept to strengthen existing activities of TACED as well as exploring implementation of new projects.

The Scope of MoU

The MoU is framed for effectively utilizing the available resources of both institutions with ultimate aim of promoting Entrepreneurship, as such.

Scope

TACED with its long association with Trade, Industry, Research Institutions, Technology providing organizations, Financial and industrial promotion institutions, representing both Government and Non Government have been implementing various activities. The students of MISS would be provided with practical exposure.

H. Jayalenu

J. Nisauli
PRINCIPAL
Madurai Institute of Social Sciences
Alagar Koil Road, Madurai-625 002

Entrepreneurship Awareness among school and college students

Catch them young is a new concept in the field of entrepreneurship promotion. TACED has evolved different kinds of programs to impart required knowledge and information among the school students who are having flair of becoming entrepreneurs in future.

Herbal Business Promotion

By realizing the scope for alternative medicines, TACED has been involving in promoting Herbal business in a systematic way especially by providing intensive Herbal cultivation training and organizing regional and national seminars.

Cluster Development Scheme

The WTO paved way for entry of MNC's in India, which has started creating an impact among small and tiny industries. TACED has identified a few sectors like Garments stainless steel vessel manufacturing enabling such small producers to form clusters to complete in the global scenario.

Commercializing agricultural activity

Though the 60% of the population involve in agricultural activity and technology has penetrated in agri sector in a major level, the agriculture as such is yet to develop when compared to service as well as industries for want of commercialization. TACED has evolved various projects for effective use of resources like land, water and manpower both in Micro and also in macro level.

MISS students would be involved in designing the curriculum, organizing training program, conducting the events like seminars, workshop, Documenting and presenting in a appropriate manner.

Period

The period of agreement is for FIVE years. May be extended on mutual consent.

Terms of reference

1. MISS would depute a group of selective both graduate and post graduate students to make up the projects and TACED has the privilege of short listing based on its requirement and students compatibility.
2. TACED may provide stipend to the students if the project is sponsored one.
3. Both MISS & TACED may be required to meet the administrative cost on their own.
4. MISS would depute a suitable faculty as project coordinator to work with TACED on this project.


Modification if any, may be made on mutual consent for further betterment of the project.


M. Jeyakumar
CEO, TACED
Date: 17/07/2017
Place: Madurai




PRINCIPAL

Madurai Institute of Social Sciences
Alagar Koil Road, Madurai-625


Dr. D. Janet Vasanthakumari
Principal



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Memorandum of Understanding Between
Madurai Institute of Social Sciences
(Autonomous)



Re-accredited with 'A' Grade by NAAC
9, Alagar Kovil Road, Madurai – 625 002.

Tamil Nadu,

India.

&

Voluntary Association for People Service – VAPS
Madurai

This MoU is entered on 18.07.2016 between Madurai Institute of Social Sciences (MISS) situated in No. 9, Alagar Koil Road, Madurai – 625002, is an academic institution involved in imparting required Field exposure, Subject Knowledge and Skill development among students who are aspiring to excel in their life in different field like Social Work, Psychology, Counselling, HRM, Computer Science and Information Technology, Business Administration, Commerce represented by Dr. (Capt) DVP Raja, Founder & Chairman, Madurai Institute of Social Sciences (MISS), Madurai – 625002.

AND

Voluntary Association For People Service – VAPS a "not for profit" voluntary organization established in April 1999 in Tamil Nadu , located in 39, Besant Road, Chokkikulam, Madurai – 625002 involving in skill development, social welfare activities and child, youth and community development by Mr. S.A.Arul, Secretary as authorized by the Governing Board.


PRINCIPAL

Madurai Institute of Social Sciences
Alagar Kovil Road, Madurai-625 002

MEMORANDUM OF UNDERSTANDING (MoU)

By and Between



**Madurai Institute of Social Sciences
(An Autonomous College & Research
Centre),
MADRURAI**



**TAMIL NADU URBAN HABITAT DEVELOPMENT BOARD
NO.5, KAMARAJAR SALAI,
CHENNAI**

For

**Engagement of Pradhan Mantri Awas Yojana (Urban) –
Housing For All – SOCIAL AUDIT**

This MEMORANDUM OF UNDERSTANDING (MoU) is effective from 13.12.2021 between:

- I. The Chief Community Development Officer
Tamil Nadu Urban Habitat Development Board
(hereafter referred to as Board)

- II. The Principal
Madurai Institute of Social Sciences
(An Autonomous College &
Research Centre, Affiliated to Madurai Kamaraj University),
MADRURAI – 625 002.

**Dr. M. Nisanth,
Principal,
Madurai Institute of Social Sciences,
(An Autonomous College &
Research Centre, Affiliated to Madurai
Kamaraj University),
MADRURAI – 625 002**

**Thiru. J.A. Nirmal Raj
Chief Community Development Officer
Tamil Nadu Urban Habitat Development Board
Chennai – 600 005.**

1) PREAMBLE

Tamil Nadu Urban Habitat Development Board (TNUHDB) formally known as Tamil Nadu Slum Clearance Board (TNSCB), was established during 1970 and has been implementing various Housing, Slum Development, Rehabilitation and Resettlement programmes to ameliorate the living conditions of the poor and slum families in Tamil Nadu. The ongoing major Programme is Pradhan Mantri Awas Yojana (Urban)-Housing for all (HFA) which aims in providing housing requirement for urban poor including slum dwellers. At present Board has about 230 numbers of ongoing projects in Chennai and other districts under PMAY programme. There are other programmes taken up aided by World Bank and Asian Development Bank.

Organisation / College has agreed to act as an **Independent Facilitating Agency (IFA)** for conduct of Social Audit of PMAY (U) i.e., Housing For All scheme.

Now the **Tamil Nadu Urban Habitat Development Board & Independent Facilitating Agency (IFA)** through this MoU agree as under:

2) OBJECTIVE

The objective of the assignment is to engage Independent Facilitating Agency to ensure **Social Audit** for the works implemented in TNUHDB projects. The main objectives are to increase the efficiency of the mission by understanding the issues & gaps and take timely remedial action, facilitate participation of beneficiaries and stakeholders at every stage of the project implementation, to improve social performance by making it inclusive, participatory and transparent. Thus enable the vulnerable people, including women, assessing impact of beneficiaries, sensitization on project about the benefits and enhance the visibility of the project and broaden the understanding of the social impact of the HFA mission.

enhance the visibility of the project and broaden the understanding of the social impact of the IFA mission.

3) SCOPE OF WORK

Scope of the services will focus on obtaining feedback of the beneficiaries and stakeholders. The scope primarily covers selection of beneficiaries, quality of the construction, effectiveness of pro-poor basic services provided, dealing with officials, and satisfaction of the targeted beneficiaries. The date of field inspections will be mutually agreed between the Board and IFA. The Board would provide copies of the contract agreements for the works executed under the project. The IFA shall strictly ensure that the contract agreements are used only for project purposes and not for any other purpose.

4) VALIDITY OF MoU

The MoU will be valid from 13.12.2021 to 12.12.2023 (2 years) and may be extended based on the necessity.

5) RESPONSIBILITIES OF INDEPENDENT FACILITATING AGENCY

TNUHDB puts forth the responsibilities of the Independent Facilitating agency (IFA) based on the social audit – PMAY (U) guidelines as follows:

- (i) The IFA should be able to mobilize dedicated experts to effectively complete the social audit process in time.
- (ii) The IFA should ideally be based (or should have a local office) in the state where the Mission's projects are being implemented and should have necessary manpower well conversant with the language and experience working in the state where the audit will be held.

PREPARATORY ACTIVITIES OF SOCIAL AUDIT:

I. Creating an enabling environment for Social Audit

1. IFA shall create awareness on the services, cost, standards, procedures, and time frames, available mechanisms for grievance redressed by conducting meetings and through use of locally available media.

- iii. IFA in the Audit process shall involve stakeholders and other agencies for Capacity building and orientation. An initial orientation on Social Audit to the officials shall be made by the IFA in its first meeting with the ULB.
- iv. IFA shall have Beneficiary members from the marginalized communities, who shall be treated as equal partners throughout the social audit process.

II. Systematic selection of projects and dwelling units.

The selection of projects and dwelling units for audit should be done systematically

- i. To begin with 5-10% of the approved projects are selected for social audit, using random sampling technique. All projects selected for audit should have at least 100 dwelling units grounded for construction with beneficiaries identified. If any selected project does not meet this requirement of 'minimum 100 dwelling units', it should be replaced with another project with required number of dwelling units, through random sampling.
- ii. The IFA shall process the sampling 'purposive' inclusion of a cross section of project belonging various 'verticals', 'durations', 'levels of completion' and 'population group' for audit.
- iii. The IFA shall have maximum number of beneficiaries from SC, ST, minority, transgender and differently abled persons.

III. Stakeholder Mapping

IFA in consultation with the CLTC shall do 'stakeholder mapping' of the project at the city level. An indicative list of stakeholders of the HFA Mission should include:

- i. Direct beneficiary groups of all the available 'verticals' of the HFA.
- ii. Elected Representatives/ MLAs/MPS/OTHER Local Self Government bodies.
- iii. Staff of ULB, CLTC and other state level agencies responsible for project implementation in the project area.

- iv. Private Agencies/Contractors/Lending Institutions associated with the project.
- v. Citizen Organizations, Community Group and Voluntary organizations/ institutions/CSOs/CBOs and other similar groups.
- vi. Students of Social Science Research and training institutions in the district where the projects and dwelling units are located.
- vii. Any other relevant stakeholder groups from the project area.

IV. Formation of Social Audit Committee

From the list of stakeholders, IFA in consultation with CLTC shall form a Social Audit Committee (SAC) by including people of integrity, good reputation and those interested in joining the social audit process.

- i. The strength of SAC should not be more than 30 members or less than 20 members.
- ii. The Social Audit Committee shall ensure the representation from the beneficiary Community and from Institutions/CBOs with prior experience in conducting social audit.
- iii. There should be adequate representation of women, minority and backward castes, transgender and differently abled person in the Committee.

Key responsibilities of Social Audit Committee

- a) IFA by forming SAC shall create awareness among stakeholders and encourage participation of beneficiaries.
- b) IFA by forming SAC shall collect, examine and verify relevant information related to the implementation of the IFA projects and dwelling units.
- c) IFA by forming SAC shall record information collected through consultations and discussions.

- d) IFA by forming SAC shall prepare reports based on the information gathered through the audit process by incorporating various issues, facts, and complaints that come up during the audit process.
- e) SAC shall support IFA in organizing public/community meetings and in informing the beneficiaries and other stakeholders on the audit outcomes.
- f) SAC shall support IFA to prepare Social Audit Reports.
- g) SAC shall support ULB to follow up with the Audit Report.

V. Formation of 'task based' sub-committees and assigning a 'Documents Auditor within SAC

- i. IFA shall facilitate the Social Audit Committee to further divide into sub groups to undertake tasks such as Collection of information through interviews, Conducting group discussions and Compilation of report etc.
- ii. IFA shall facilitate One expert member of SAC to act as 'Documents Auditor' for verifying financial statements and other records.
- iii. IFA shall equip the 'Documents Auditor' with 'check list' to be used for documents audit and through ULBs to provide access to all the relevant records required to complete the task.
- iv. IFA shall facilitate the 'Documents Auditor' to complete and review all relevant documents prior to the 'social audit meeting'.

VI. Identification of issues for Social Audit

IFA shall further extrapolate key issues' parameters to be included in the social audit based on the socio-cultural context of the city, the implementation stage of the project, and the feedback from stakeholders.

The broad issues' parameters of Social Audit are around awareness, inclusion, participation, efficiency, effectiveness, transparency, quality, and accountability of the project

being implemented and these should be examined based on the indicators listed in the table 1 below.

VII. Tools used for Social Audit Process

Besides an information gathering exercise, Social Audit is a tool for social mobilization and sensitization of Mission Objectives to a wide range of Stakeholders. Though the focus is not entirely on the rigor of methods and validity of the data to be collected, SLNA, ULB and IFA shall ensure that the audit is done using systematic methods and tools.

i. Review of Documents

IFA shall review the relevant project documents, based on a checklist. The IFA expert with the help of a Document Auditor needs to gather all required information prior to the Social Audit Meeting. Besides project's relevant financial statements, the Document Review shall include Housing for All Plan of Action (HFA PoA), Detailed Project Report (DPR), Annual Implementation Plan (AIP), Quarterly Progress Report (QPR), and any other relevant documents including media reports about the Project/ Mission.

ii. Public Hearing

- a. IFA shall conduct public hearings at a public place, accessible to everybody in the city. IFA shall select beneficiaries of the selected projects as well as those belonging to all verticals of PMAY in the city/ULB.
- b. IFA shall encourage the beneficiaries to participate in the public hearing.
- c. IFA shall inform, prior to scheduling public hearing, the beneficiaries and stakeholders through leaflets/ pamphlets and/or newspaper advertisements. Ideally public hearing shall be scheduled on a public holiday or any other convenient day as per the area involved in the Audit. The parameters on which auditors may gather feedback from the beneficiaries through public hearing must include all the relevant issues listed Table 1.

iii. Key Informant Interviews with Service Providers

- a. IFA shall use Semi-structured questionnaires which is kept as an annexure-II to collect relevant information from the concerned ULB officials on the projects and the dwelling units to be audited.

b. IFA shall use the semi-structured questionnaires format which is framed by the board.

iii. Group Discussions

IFA shall facilitate Group discussions with invited members of the beneficiary communities to understand community perspective/perception about the project, especially gaps in the project implementation process.

iv. In-depth Interviews

IFA shall conduct Interviews with beneficiaries to acquire first-hand information on the working of the project, and issues and challenges faced at a personal level.

B) SOCIAL AUDIT MEETING

After completing all the preparatory works as discussed above, IFA should invite the SAC for an intensive 2 day meeting cum field work, preferably on a weekend/holiday at a centrally located place (like a town hall) where participants could easily come in. SAC should be given at least a week's notice for the event. The details for conducting the meeting has to be followed as per the Social Audit guidelines.

C) REPORTING :

A detailed city level report as per the format is given in Annexure 1 should be submitted to SLTC, TNUHDB.

6. FINANCIAL NORMS

TNUHDB will provide financial assistance to conduct Social Audit with the help of an Independent Facilitating Agency. To avail this financial assistance, Independent Facilitating Agency shall submit their social audit plans with proposed budget in the format mentioned in Annexure 2.

Costs mentioned in the table are indicative and IFA shall prepare their budgets based on actual cost involved. Social Audit Committee members including Documents Reviewer will not receive any remuneration for their work, except travel allowance, as per the norms followed by the U.LB who facilitate the Social Audit at city level.

Expenditure	Cost for social audit involving up to 5 projects, as per approved Annual Social Audit 5 projects, at Rs 70,000/- per project	Plan Cost for social audit involving 5 or more projects, as per the approved Annual Social Audit Plan
Independent Facilitating Agency (Expert/s+ Project Execution)	2,60,000	Actual expenses up to Rs. 3,50,000 (for 5 projects) plus Rs.50,000 per additional project and up to Rs. 5,50,000 for audits which involve up to 9 or more projects.
Travel and Accommodation (including Travel for workshop)	40,000	
Workshop logistics	30,000	
Documentation	20,000	
Total	3,50,000	

The Board shall reimburse the Consultant for reasonable travel and other expenses incurred during the performance of the services as per the approved norms. The Board shall pay the amount upon the receipt of the invoices

7. DURATION OF THE SOCIAL AUDIT

The audit process explained here is for 'one audit cycle', which might take 3-6 months for completion. The process should be repeated in the next audit cycle, by selecting a different set of projects, other than the ones audited in previous audit cycles. A state may opt to have one or two audit cycles in a year as indicated in the approved Annual Social Audit Plan.

8. TERMINATION OF MoU

The MoU can be terminated by the Board to the IFA by giving one month's notice in writing without assigning any reason thereto if the progress is found unsatisfactory.

9. DISPUTE RESOLUTION

Any disputes between the Board and IFA arising out of the MoU shall be settled through mutual and amicable consultation.

10. MODIFICATION/AMENDMENT

Any modification or Amendment to this MoU shall be valid only if executed between the Board and Consultant (JFA) in writing.

IN WITNESS WHEREOF, the Board and the JFA hereto have executed this Memorandum of Understanding (MoU).

Dr. M. Nisanth,
Principal
Madurai Institute of Social Sciences
(An Autonomous College &
Research Centre, Affiliated to Madurai
Kamaraj University),
MADURAI - 625 002.

Thiru. J.A. Nirmal Raj
Chief Community Development Officer
Tamil Nadu Urban Habitat Development Board,
Chennai - 600 005.

Witness:

1. **Dr. V. Gurumoorthi,**
Assistant Professor
Department of Social Work (Aided)
Madurai Institute of Social Sciences,
Madurai.

Witness:

1. **Thiru. V. Pandian**
Executive Engineer,
Housing for All,
Tamil Nadu Urban Habitat Development Board,
Chennai - 600 005.

2. **Mrs. R. Rajalakshmi**
Assistant Professor,
Department of Social Work (Aided)
Madurai Institute of Social Sciences
Madurai.

2. **Dr. K.A.N. Legis**
Social Development Specialist,
Tamil Nadu Urban Habitat Development Board,
Chennai - 600 005

ANNEXURE 1

Pradhan Mantri Awas Yojana (Urban) –

Housing for All Social Audit Report Format

<i>Name of the State.</i>	<i>Name of the City/Cities selected:</i>	<i>Name of the State Level Nodal Agency.</i>	<i>Name of Urban Local Bodies involved:</i>
<i>Names of verticals included:</i>			
1	Awareness Awareness of beneficiaries about their entitlements from the Mission:		
2	Inclusion Proportion of marginalized communities (SC/ST/OBC/minorities/differently abled person /transgender/manual Scavengers/women [with overriding preference to widows] etc.) among beneficiaries.		
3	Participation a) Involvement of beneficiaries, CBOs/CSCs/ co-implementing agencies (e.g. banks/builders)in project related consultations: b) Nature and Frequency of consultations with these groups:		
4	Effectiveness and Efficiency a) Identification of right kind of beneficiaries : b) Whether the construction activities are being completed as per the planned duration, specifications and standards c) Satisfaction about Project related services in meeting beneficiary requirements:		

5	<p>Transparency</p> <p>Proactive disclosures of project details including financial details by ULBs in the public domain:</p>
6	<p>Quality Monitoring</p> <p>a) Existence of any technical group/ committee with members different from those involved in project implementation:</p> <p>b) Review of project activities and actions taken on gaps found</p> <p>c) Visits by ULB/CLTC staff to project sites.</p>
7	<p>Accountability</p> <p>a) Measures taken to avoid malpractices and corruption:</p> <p>b) Mechanisms on grievance redressal and awareness of mechanisms present for grievance redressal:</p> <p>c) Instances of grievances/complaints escalated to ULB authorities and duration of resolving those grievances/complaints</p>
8	<p>Issues/complaints</p> <p>Any unresolved issues and complaints.</p>
9	<p>Recommendations:</p>
10	<p>Name and Contact Details of the Independent Facilitating Agency:</p>

**MEMORANDUM OF UNDERSTANDING
(MoU)**

BETWEEN

MADURAI INSTITUTE OF SOCIAL SCIENCES - MADURAI

&

ALTER ENERGY SYSTEM- MADURAI

FOR

**SKILL DEVELOPMENT, OUTCOME BASED TRAININGS, PLACEMENT, R&D
SERVICES AND RELATED SERVICES**

MEMORANDUM OF UNDERSTANDING

This **Memorandum of Understanding** (hereinafter called as the 'MOU') is entered into on this the 9TH DAY OF JULY 2022 by and between

MADURAI INSTITUTE OF SOCIAL SCIENCES, Madurai, the FIRST PARTY represented herein by its **Principal, Dr.M.Nisanth** (hereinafter referred as '**First Party**'). the institution which expression, unless excluded by or repugnant to the subject or context shall include its successors – in-office, administrators and assigns).

AND

ALTER ENERGY SYSTEM, MADURAI the SECOND PARTY, and represented herein Proprietor (hereinafter referred to as '**Second Party**' V. Sivakumar - company which expression, unless excluded by or repugnant to the subject or context shall include its successors – in-office, administrators and assigns).

(First Party and Second Party are hereinafter jointly referred to as 'Parties' and individually as 'Party') as

WHEREAS:

- A) First Party & Second Party believe that collaboration and co-operation between themselves will promote more effective use of each of their resources, and provide each of them with enhanced opportunities.
- B) The Parties intend to cooperate and focus their efforts on cooperation within area of Skill Based Training, Education and Research
- C) Both Parties, being legal entities in themselves desire to sign this MOU for advancing their mutual interests.

NOW THEREFORE, IN CONSIDERATION OF THE MUTUAL CLAUSES AND PROMISES SET FORTH IN THIS MOU, THE PARTIES HERE TO AGREE AS FOLLOWS:

CLAUSE 1 CO-OPERATION

- 1.1 Both Parties are united by common interests and objectives, and they shall establish channels of communication and co-operation that will promote and advance their respective operations within the **Institution** and its related wings. The Parties shall keep each other informed of potential opportunities and shall share all information that may be relevant to secure additional opportunities for one another.
- 1.2 Second Party co-operation will facilitate effective utilization of the intellectual capabilities of the faculty of First Party providing significant inputs to them in developing suitable teaching / training systems, keeping in mind the needs of the industry. the Second Party
- 1.3 The general terms of co-operation shall be governed by this MoU. The Parties shall cooperate with each other and shall, as promptly as is reasonably practical, enter into all relevant agreements, deeds and documents (the 'Definitive Documents') as may be required to give effect to the actions contemplated in

V. Sivakumar

terms of this MoU. The term of Definitive Documents shall be mutually decided between the Parties. Along with the Definitive Documents, this MoU shall represent the entire understanding as to the subject matter hereof and shall supersede any prior understanding between the Parties on the subject matter hereof.

CLAUSE 2 SCOPE OF THE MoU

- 2.1 The budding graduates from the institutions could play a key role in technological up-gradation, innovation and competitiveness of an industry. Both parties believe that close co-operation between the two would be of major benefit to the student community to enhance their skills and knowledge.
- 2.2 **Curriculum Design:** Second Party will give valuable inputs to the First Party in teaching / training methodology and suitably customize the curriculum so that the students fit into the industrial scenario meaningfully.
- 2.3 **Industrial Visits and Training :** Institution Interaction will give an insight on the latest developments / requirements of the industries; the Second Party to permit the Faculty and Students of the First Party to visit its group companies and also involve in Industrial Training Programs for the First Party. The Fieldwork training and exposure provided to students and faculty through this association will build confidence and prepare the students to have a smooth transition from academic to working career. The Second Party will provide its Labs / Workshops / Industrial Sites for the hands-on training of the learners enrolled with the First Party.
- 2.4 **Research and Development:** Both Parties have agreed to carry out the joint research activities in the fields of Renewable energy, Recycling Industry, Solid Waste Management and Environment.
- 2.5 **Skill Development Programs:** Second Party to train the students of First Party on the emerging technologies in order to bridge the skill gap and make them industry ready.
- 2.6 **Guest Lectures:** Second Party to extend the necessary support to deliver guest lectures to the students of the First Party on the technology trends and in house requirements.
- 2.7 **Faculty Development Programs:** Second Party provides training to the Faculties of First Party for imparting as per the industrial requirement considering the National Occupational Standards in concerned sector, if available.
- 2.8 **Placement of Trained Students:** Second Party will actively engage to help the delivery of the training and placement of students of the First Party into internships/jobs; and will facilitate for placements to the students.
- 2.9 Both Parties to obtain all internal approvals, consents, permissions, and licenses of whatsoever nature required for offering the Programmes on the terms specified herein
- 2.10 If financial commitment arises in any programme both first /second parties mutual discuss and resolve.

**CLAUSE 3
INTELLECTUAL PROPERTY**

- 3.1 Nothing contained in this MoU shall, by express grant, implication, Estoppel or otherwise, create in either Party any right, title, interest or license in or to the intellectual property (including but not limited to know-how, inventions, patents, copy rights and designs) of the other Party.

**CLAUSE 4
VALIDITY**

- 4.1 This Agreement will be valid until it is expressly terminated by either Party on mutually agreed terms, during which period **ALTER ENERGY SYSTEMS**, the Second Party, as the case may be, will take effective steps for implementation of this MoU. Any act on the part of **ALTER ENERGY SYSTEMS**, the Second Party after termination of this Agreement by way of communication, correspondence etc., shall not be construed as an extension of this MoU

**CLAUSE 5
RELATIONSHIP BETWEEN THE PARTIES**

- 5.1 It is expressly agreed that **First Party** and **Second Party** are acting under this MoU as independent contractors, and the relationship established under this MoU shall not be construed as a partnership. Neither Party is authorized to use the other Party's name in any way, to make any representations or create any obligation or liability, expressed or implied, on behalf of the other Party, without the prior written consent of the other Party. Neither Party shall have, nor represent itself as having, any authority under the terms of this MoU to make agreements of any kind in the name of or binding upon the other Party, to pledge the other Party's credit, or to extend credit on behalf of the other Party.

First Party

Second Party

Any divergence or difference derived from the interpretation or application of the MoU shall be resolved by arbitration between the parties as per the Arbitration Act, 1996. The place of the arbitration shall be at District Head Quarters of the First Party. This undertaking is to be construed in accordance with Indian Law with exclusive jurisdiction in the Courts of **Madurai City**.

AGREED:

For **MADURAI INSTITUTE OF SOCIAL SCIENCES**

For **ALTER ENERGY SYSTEMS**



Authorized Signatory

Forerunner Chairman

Madurai Institute of Social Sciences.

For **ALTER ENERGY SYSTEMS**

V. Siva Kumar

Authorized Signatory

Proprietor

Name of Institution: Madurai Institute Of Social Sciences	Name of Industry – Alter Energy Systems
Address: No.9 Alagar Koil Main Road Outpost Madurai – 625 002	Address: Alter Energy System 1-A New Natham Road Madurai -625002
Contact Details: 04522537997	Contact Details. 9344118252
E-mails: mdu.miss@gmail.com	E-mails: siva@alterenergysystem.in
Web: www. https://www.misscollege.edu.in/	Web: https://www.alterenergysystem.in

Witness 1: P. Jaganathan
(Asst. Prof, Miss)

Witness 2: Rajasekar
R. Rajasekar
Asst. Prof: Social Work
Madurai Institute of
Social Science.

Witness 3: Vinod
(Antony Vinod. A)
Service Engineer
Alter Energy System

Witness 4: K. Ashok Kumar
K. Ashok Kumar
Manager
ALTER ENERGY SYSTEM



தமிழ்நாடு தமில்நாடு TAMILNADU L. Ramesh Chavali

9.9.2022

STAR HEALTH AND ALLIED INSURANCE
CO., LTD., MADURAI

எல். மானிக்கவலிவி
ஸ்டாம் வெண்டர், தமிழ்நாடு
53/862, கற்பக நகர்
K. புதூர், மதுரை - 625 007
RC. No: 4144 / R2 / 2013-7

CG 957041

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (hereinafter called as the MoU) is entered into on this the - 9th September 2022.

By and Between

STAR HEALTH AND ALLIED INSURANCE COMPANY LTD having its registered office at No:1, New Tank Street, Valluvar kottam High Road, Nungambakkam, Chennai-600034 a company duly incorporated under Companies Act 1956 and licensed by Insurance Regulatory and Development Authority of India to carry on the business of Health Insurance bearing License no 129 represented by its, Mr.S.Guru Prakash, Zonal Manager (Hereinafter referred to as 'Star Health Insurance', the company which expression, unless excluded by the subject or context shall include its successors-in-office, administrators and assigns).

AND

Madurai Institute of Social Sciences Run by Captn. DVR Foundation for HRD, (Madurai) Tamil Nadu, is affiliated to the Madurai Kamaraj university established in the year 1969, a premier institution operating from Madurai and represented herein by its Chairman Dr. Captn. DVP Raja (Hereinafter referred to a institution which expression, unless excluded by the subject or context shall include its successors-in-office, administrators and assigns).

(Star Health Insurance and College are hereinafter jointly referred to as 'Parties' and individually as 'Party')

For STAR HEALTH AND ALLIED INSURANCE CO. LTD.

Authorized Signatory

Dr. (Capt) D.V.P. Raja
Chairman
Capt DVR Foundation for HRD
Madurai 625 002.

The Star Health Insurance and the College have come to an understanding to conduct the Vocational/Elective course for promoting insurance awareness and enhancing employment opportunities for the students in Health Insurance Sector. Star Health Insurance will be the operational institution responsible for implementing the proposed certificate course governed by this MoU.

WHEREAS the Madurai Institute of Social Sciences affiliated to Kamaraj University is a premier College in academics for educating the students for degrees of Bachelor of Arts(English), Bachelor of Commerce, Bachelor of Science (Computer Science and Information Technology , Psychology,), Bachelor of Business Administration, Bachelor of Social Work, Master of Social Work and Ph.D in Social work

The Star Health Insurance and Madurai Institute of Social Sciences agree that collaboration and co-operation between themselves will promote more effective use of their resources for mutual interest in enhancing opportunities for students. Both Parties being legal entities have decided to sign this MoU based on mutually agreed terms and conditions.

NOW THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES SET FORTH IN THIS MoU, THE PARTIES HERE TO AGREE AS HEREINUNDER:

1. CO-OPERATION

1.1 Both Parties are united by common interests and objectives, and they shall establish channels of communication and co-operation that will promote and advance their respective operations within the institution and its related wings. The Parties shall keep each other informed of potential opportunities and shall share all information that may be relevant to secure additional opportunities for one another.


1.2 Star Health Insurance shall facilitate effective utilization of the intellectual capabilities of their faculty and their resources in developing syllabus/course modules and conducting capacity building, keeping in view the needs of the students. The Madurai Institute of Social Sciences shall provide the required support for the smooth implementation of the above.

For STAR HEALTH AND ALLIED INSURANCE CO. LTD.



Secretary

2



D. (Capt. D.V.P. Raju
Chulia-66
Capt. DVB Foundation for HR
Madurai 625 002

1.3 The general terms of this understanding shall be governed by this MoU and this MoU shall represent entire understanding as to the subject matter hereof and shall supersede any prior correspondence exchanged understanding between the Parties in this regard.

2. SCOPE OF THE MoU

2.1 Programme: Under this project Star Health Insurance will collaborate with the Madurai Institute of Social Sciences jointly to offer programs for enrolment of students in the Vocational/Elective course offered by University. The Star Health Insurance in consultation with the Madurai Institute of Social Sciences will introduce the vocational/elective course for Health Insurance through Online Platforms/Offline classroom sessions at Madurai Institute of Social Sciences College premises, depending upon circumstances. Both parties undertake close co-operation so as to ensure major benefit to student community to enhance their knowledge and skills. The curriculum shall be devised by Star Health Insurance Training and to be approved by the Madurai Institute of Social Sciences as per norms.

2.2 Eligibility: They should have completed 18 years of age at the time of joining the course. In view of online classes, those having uninterrupted access to internet facility shall be given priority.

2.3 Hours of Coverage: The duration of course would be for 35 hours.

2.4 Financial Commitments: The First Party shall bear the expenses of the Faculty/development and publication of course materials / conducting the course as per regulatory norms. Star Health Insurance Company has no objection in the College charging fee as per College norms from Students for enrolling in the vocational course in Health Insurance.

2.5 Certificate: The students after completion of the vocational course and on passing prescribed exam as applicable would be eligible for certification.


2.6 The First Party may consider providing self-employment opportunities to candidates successfully completing the certificate course subject to fulfilment of their eligibility under Regulations.

2.7 The Student who takes up this certificate course offered by the college after their successful completion of IC 38 exams shall take up appointment as Agent with Star Health Insurance if they so desire.

For STAR HEALTH AND ALLIED INSURANCE CO. LTD.


Authorized Signatory

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Dr. (Capt) D.V.P. Raj
Chairman
Capt DVR Foundation for HR
Madurai 625 002.

3. OBLIGATIONS OF THE PARTIES

Obligations of the College;

The College undertakes to:

- A. Identify the students interested/willing to participate in the Vocational/Elective Course on Health Insurance.
- B. Appoint focal points to coordinate with Star Health Insurance concerning all aspects of implementation of the course for its smooth functioning in College as applicable.
- C. Monitoring Attendance - College shall monitor the attendance of the students enrolled for the course and share the same with Star Health Insurance, as per prescribed frequency mutually agreed upon
- D. To ensure no absenteeism or cancellation of sessions planned for the smooth conduct of the course.
- E. The College shall ensure that students should attend the examination conducted by Insurance institute of India without fail.
- F. On being declared passed, distribute certificates to the students who have successfully completed the course.

Obligations of Star Health Insurance :

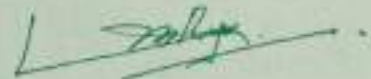
- A. Star Health Insurance Training shall be fully responsible for the preparation of the course curriculum and course design. Star Health Insurance Training shall be responsible for conducting the health insurance course. Star Health Insurance Training shall conduct the course for a total period of 35 hours.
- B. The period in which it will be covered and the Number of sessions per week per day will be arrived at, as mutually agreed upon with the Second Party.
- C. Training will be conducted on Zoom online or Offline platform to start with.
- D. The course will be delivered in Hindi/Punjabi/English.
- E. The trainers would be provided by the Star Health Insurance.
- F. Printing of course completion certificate, under joint signatures using Star Health Insurance and University Logo/Emblem.

The above list is representative and not exhaustive.

For STAR HEALTH AND ALLIED INSURANCE CO. LTD.



Signature



D^r. (Capt.) D.V.P. Raju
Chairman
Capt. DVR Foundation for HR
Koduru 6,5102

4. SINGLE POINT OF CONTACT

Each party shall provide the other party with single point of contact (SPOC) for each functional area for all inquiries regarding the implementation of this MoU/conduct of the course. Each party shall accept all inquiries from the other Party and provide timely and coordinated responses.

The First Party appoints Shri. Ajay Verma, Asst. Regional Manager, Ludhiana, Star Health Insurance, as Course Director and SPOC, on its behalf.

5. CONFIDENTIALITY

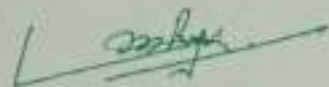
Except as otherwise specified herein, each Party expressly undertakes to retain in confidence all information and know-how transmitted to it by the other Party in the course of the relationship governed by this MoU that the Disclosing Party identifies as being proprietary and/or confidential or that, by the nature of the circumstances surrounding the disclosure, sought in good faith to be treated as proprietary and/or confidential by the Receiving Party, including without limitation any information disclosed by insurer and will make no use of such information and know-how except under the terms and during the existence of this MoU. Each Party shall provide such confidential information to the other Party on trust. Both Parties shall treat the terms and conditions of this MoU as confidential; however, either Party may disclose such information in confidence to its immediate legal and financial consultants as required in the ordinary course of that Party's business. The Receiving Party shall take all such steps to prevent unauthorized access to the Disclosing Party's confidential information as it takes to protect its own confidential information. The Receiving Party shall not use the Disclosing Party's confidential information for any purposes other than in connection with performing its obligations or exercising its right under this MoU. However the parties to this MoU may disclose the confidential data if it is required to be disclosed pursuant to an applicable law, rule, regulation, government requirement or a court order. Upon the disclosing party's written request at any time or following the completion or termination of this MoU, the Receiving Party shall promptly return to the Disclosing party provide under or in connection with this MoU, including all copies, portions and summaries thereof. The Receiving Party should not disclose to third party the confidential information provided by the Disclosing party for a further period of 3 years even after the completion of duration of the Course.

For STAR HEALTH AND LIFE INSURANCE CO. LTD.

5



Authorized Signatory



Dr. (Capt) D.V.P. Keja
Chairman

Capt DVR Foundation for HRF
A-20/11/5-02

6. OWNERSHIP OF DATA

The ownership of Courseware and Data provided by the Star Health Insurance would rest with it. The data received by the College from Star Health Insurance shall, at all times, remain exclusive property of Star Health Insurance.

7. LIMITATION OF LIABILITY

The Star Health Insurance shall not be in any manner held liable for

- i) Discharging any financial commitments made by College.
- ii) Any suit on account of demands for infringement of copyright and other laws by the College which have no nexus with the object of the MoU being entered into.
- iii) The College shall ensure that all its software used as a platform of conducting classes is legally authorized. The Star Health Insurance shall not be responsible in any way for any liabilities arising out of use of pirated software.
- iv) Neither Party shall be liable to the other Party for any indirect, incidental, contingent, consequential, punitive, exemplary, special or similar damages, including but not limited to, loss of profits or loss of data, whether incurred as a result of negligence or otherwise, irrespective of whether either Party has been advised of the possibility of the incurrence by the other Party of any such damages.


8. NOTICE

Unless otherwise provided herein, all notices or other communications under or in connection with this Agreement shall be given in writing and may be sent by personal delivery or electronic mail or post or courier or facsimile at the address mentioned in the recitals. Any such notice or other communication will be deemed to be effective if sent by personal delivery, when delivered, if sent by post, two days after being put in the post and if sent by courier, one day after being handed over to the courier, if sent by electronic mail, when the electronic mail leaves the email server of the sender and if sent by facsimile, when sent to the correct facsimile number (on receipt of a confirmation).


9. COMPLIANCE WITH LAWS AND REGULATIONS

Each Party is obligated to comply with relevant laws and regulations applicable to it.

For STAR HEALTH AND ALLIANCE INSURANCE CO. LTD.


Authorized Signatory

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Capt. D.V.P. Raju
Ch. 10-20
Capt. DVR Foundation for HRI
K.udu. P. 5-102.

10. PUBLICITY

11. The parties to this agreement agree that they shall not use the Logo, trademarks, trade name or other proprietary makes of the other party in any advertising, press releases without prior written approval of the other party.

11. INDEMNITY

Either party shall indemnify each other and undertake to hold harmless of the other Party from and against any damages, liabilities, expenses and disbursements / any legal proceedings initiated in respect of or relating to his MoU.

12. SEVERABILITY

In case of any provision of the MOU be declared illegal, unenforceable in law the parties hereto will cooperate in all ways open to them to obtain substantially the same result as may be possible including taking appropriate steps to amend, modify or alter this MoU if necessary.

13. TERM & TERMINATION

13.1 The terms of this MoU shall commence on the effective date of signing and will be valid for a period of one year on mutually agreed terms, during which period the parties will take effective steps for the implementation of this MoU.

13.2 Either party may terminate this MoU by giving 30 days' notice period in writing. Notwithstanding such termination, all the batches of students already admitted into the Certificate Course during the currency of this MOU, each Party is bound to perform their respective obligations as enumerated under this MoU.

14. AMENDMENT TO THE AGREEMENT

During the tenure of MoU in operation, circumstances may arise requiring for alteration or modifications which can be done after mutual discussion and agreed upon in writing by the parties.

15. FORCE MAJEURE

It is expressly agreed that neither Party shall be liable for any default, delay or lapse occurring due to reasons of Force Majeure which includes acts of God or any other events beyond the reasonable control of Parties viz, strike, theft, tempest, sabotage, fire, floods and droughts; wars, riots, insurrection, acts of the public enemy, terrorism ("Force

For STAR HEALTH AND LIFE INSURANCE CO. LTD.


Authorized Signatory



Dr. (Capt. D.V.P. Raja
Chairman

Capt. D.V.P. Foundation for HRD
K. G. O. P. N. S. - 02.

Majeure Event"); provided, however, that in the event a Force Majeure Event persists for Thirty (30) days or more, either Party shall have the right, but not the obligation, to terminate this Agreement.

16. DISPUTE RESOLUTION

16.1. **Governing Laws:** This Agreement shall be governed by and construed in accordance with laws in India.

16.2. **Dispute Resolution:** Any dispute arising between the Parties in connection with this Agreement shall at first instance be resolved amicably between the Parties through mutual discussions failing which each Party hereby agrees to resolve the dispute by referring to the sole Arbitrator appointed by mutual agreement. The Arbitration proceedings will be conducted in accordance with Arbitration and Conciliation Act, 1996. The seat of Arbitration will be at Chennai and cost will be shared by the parties.

16.3 **Jurisdiction:** The courts located in Chennai will have exclusive jurisdiction.

For Star Health Insurance




S.Guru Prakash

ZM, MADURAI

(AUTHORISED SIGNATORY)

For Madurai Institute
of Social Sciences



Dr. Capt. DVB Raja, VR Foundation for HLU
Madurai 625002.

Chairman

(AUTHORISED SIGNATORY)

Witness 1:

Witness 2:

S. GANESH MAHAESHA	P. JAYALAKSHMI
S. GANESH MAHAESHA	Dr. P. SATHYANARAYAN
Mobile #: 9976283786	9894884467
E-mail: gansul.mahesh@ starhealth.in	jayalaxmi@gmail.com.